

Board of Trustees Meeting Minutes

Wednesday - February 25, 2026 - 6:30 P.M.

CALL TO ORDER - Kerry called the meeting to order at 6:35pm

ROLL CALL - Present-Kerry Adams, Carl Persson, Celeste Andrews, Nancy Johnsen, Heather Baxter and Jordan Schneider. Excused-Kathleen Honchen. Absent-Jan Donahue. Guests-Lisa Schaertl and Sherry Cacini.

DISCUSSION WITH PUBLIC OR EMPLOYEES

Public Comment - The friends have been having a short education session before their monthly meetings. They will be at the Wild Water Derby focusing on outreach, etc. Next meeting 3/10 @ 6:30pm.

APPROVE AGENDA

A motion is made by Celeste and Nancy to approve the February 25, 2026 board meeting agenda. MC

APPROVE MINUTES

A motion is made by Carl and Nancy to approve the minutes from the January 28, 2026 regular meeting. MC

FINANCES AND EXPENDITURES

1. TREASURER'S REPORT - J. Donahue
2. CLAIMS REVIEW REPORT - K. Honchen
3. CLAIMS AUDIT

A motion is made by Nancy and Celeste to authorize payment of \$2,234.44 for unpaid bills and approve \$5,829.76 for claims paid prior to board approval, which total \$8,064.20. MC

DIRECTOR'S REPORT - J. Schneider

*Budding Readers Program is looking for a volunteer for the program to represent our community.

COMMITTEE REPORTS

1. **Personnel** - N. Johnsen
 - a. No report
2. **Facilities** - K. Adams

a. February Report

The engineer is working on the plans. Kerry is getting his # to follow up and see where he is at with the plans.

3. **Ad-Hoc** - K. Honchen

a. No Report

4. **Policy/LRP** - H. Baxter

a. No Report

5. **Nominating** -

a. 1 open seat, Sherry Cacini was at the meeting to observe and see if she is interested in filling the open seat.

6. **Finance** – C. Andrews

A motion is made by Celeste and Carl to adopt a budget for the 2026-2027 Fiscal Year with a tax levy of \$316,991 and to place the proposition before the voters on Tuesday, June 2, 2026 in the library. MC

1. Legal Notice 2026 Budget and Trustee Vote

a. 4/16, 4/30, 5/14, 5/28 Celeste is going to double check the dates

CORRESPONDENCE AND COMMUNICATION

- Regular March BOT Meeting: 3/25/2026 at 6:30 pm

NEW BUSINESS

- Option to renew existing lease with Gemcole Properties for one successive term (September 1, 2026 - August 31, 2027). Notification is due March 1, 2026.

A motion is made by Nancy and Carl to renew the existing commercial lease agreement, made August 1, 2022, between Gemcole Properties (Landlord) and Red Jacket Community Library (Tenant) for one (1) successive term of one (1) year. MC

- Letter of Support: Lehigh Valley R.R. Caboose

A motion is made by Carl and Celeste to write a letter of support for the Lehigh Valley Caboose.

ADJOURNMENT

A motion is made by Nancy and Carl to adjourn the meeting at 7:19pm. MC

4/4/26 at 11am at Merrick Circle the unveiling of the Historical Marker for the Roundhouse.