

RED JACKET COMMUNITY LIBRARY



Board of Trustees Meeting
Agenda: Wednesday - April 22, 2026 - 6:30 P.M.

CALL TO ORDER - President

ROLL CALL - Secretary

DISCUSSION WITH PUBLIC OR EMPLOYEES

1. Public Comment - [Public Comment Policy](#)
2. Chris Barnard and Tim Burns - School District Budget Presentation

APPROVE AGENDA

Proposed motion. Voice Vote:

A motion is made by [Name] to approve the April 22, 2026 board meeting agenda. [Result]

APPROVE MINUTES

[Minutes: March 25, 2026](#)

Proposed motion. Voice Vote:

A motion is made by [Name] to approve the minutes from the March 25, 2026 regular meeting. [Result]

FINANCES AND EXPENDITURES

1. TREASURER'S REPORT - J. Donahue
 - April Report
2. CLAIMS REVIEW REPORT - K. Honchen
 - April Report
3. CLAIMS AUDIT

Proposed motions. Voice votes and sign abstract of claims:

A motion is made by [Name] to authorize payment of \$ for unpaid bills and approve \$ for claims paid prior to board approval, which total \$. [Result]

DIRECTOR'S REPORT - J. Schneider

- April Report

Proposed motions. Voice Vote:

A motion is made by [Name] to authorize payment through payroll for staff to earn holiday pay rate (time and a half) for a maximum of four hours to participate in the Fireman's Parade on Juneteenth. [Result]

A motion is made by [Name] to approve the 2025 Annual Report as presented. [Result]

A motion is made by [Name] to approve the 2025 Annual Report to the Community as presented. [Result]

COMMITTEE REPORTS

1. **Personnel** - N. Johnsen
 - a. No Report
2. **Facilities** - K. Adams
 - a. April Report
3. **Ad-Hoc** - K. Honchen
 - a. No Report.
4. **Policy/LRP** - H. Baxter
 - a. First Readings
 - i. [400-19 Seasonal Cooling and Warming Support Policy](#)
 - ii. [400-12 Youth Worker Policy](#)
 - iii. [400-20 Brand Usage and Branded Materials Policy](#) -
 - iv. [Volunteer Handbook - would replace our current Volunteer policy and Appendix 1N](#)
 - v. Revised existing [Appendix 1A: Incident Report](#)
5. **Nominating** -
6. **Finance** – C. Andrews
 - a. April Report

CORRESPONDENCE AND COMMUNICATION

- May BOT Special Meeting: 5/6/2026 6:30pm
- May Regular Meeting: 5/27/2026 6:30pm

OLD BUSINESS

NEW BUSINESS

1. [2026 Budget Vote and Trustee Election Calendar](#)
2. Up Next:
 - a.

ADJOURNMENT

a. *Proposed motion. Voice Vote:*
A motion is made by [Name] to adjourn the meeting at [Time]. [Result]