

RED JACKET COMMUNITY LIBRARY



Board of Trustees Meeting

Agenda: Wednesday - January 28, 2026 - 6:30 P.M.

CALL TO ORDER - President

ROLL CALL - Secretary

DISCUSSION WITH PUBLIC OR EMPLOYEES

1. Public Comment - [Public Comment Policy](#)

APPROVE AGENDA

Proposed motion. Voice Vote:

A motion is made by [Name] to approve the January 28, 2026 board meeting agenda.
[Result]

APPROVE MINUTES

Minutes: December 17, 2025

Proposed motion. Voice Vote:

A motion is made by [Name] to approve the minutes from the December 17, 2025 regular meeting. [Result]

FINANCES AND EXPENDITURES

1. TREASURER'S REPORT - J. Donahue
 - [January Report](#)
2. CLAIMS REVIEW REPORT - K. Honchen
 - January Report
3. CLAIMS AUDIT

Proposed motions. Voice votes and sign abstract of claims:

A motion is made by [Name] to authorize payment of \$ for unpaid bills and approve \$ for claims paid prior to board approval, which total \$ [Result]

DIRECTOR'S REPORT - J. Schneider

- January Report

Proposed motion. Voice Vote:

A motion is made by [Name] to approve the updates presented in the January 28, 2026 Director's Report to the 2026 [Employee Handbook](#) [Result].

COMMITTEE REPORTS

1. **Personnel** - N. Johnsen

- a. January Report
- 2. **Facilities** - K. Adams
 - a. January Report
- 3. **Ad-Hoc** - K. Honchen
 - a. No report
- 4. **Policy/LRP** - H. Baxter
 - a. January Report
 - b. Second Reading
 - i. [200-1 Bylaws](#)

Proposed motion. Voice Vote:

A motion is made by [Name] to approve Policy 200-1 Bylaws, as presented. [Result]

- 5. **Nominating** -
 - a. 1 open seat
- 6. **Finance** – C. Andrews
 - a. January Report
 - b. [2026-2027 Budget Draft-#2](#)

CORRESPONDENCE AND COMMUNICATION

- Regular February BOT Meeting: 2/25/2026

OLD BUSINESS

NEW BUSINESS

- FFRPL Annual Grant Report

Proposed Motion. Voice vote.

A motion is made by [Name] to adopt the resolution:

WHEREAS, the Red Jacket Community Library is a tax supported, school district public library and remains eligible to receive FFRPL Tummonds Fund grants, and WHEREAS, the Red Jacket Community Library was granted \$1,016.15 from the Tummonds Fund by FFRPL on or about May 6, 2025, and WHEREAS, the Red Jacket Community Library used the funds granted by FFRPL to purchase supplemental circulating materials of 9 audio books and 11 ebooks, at a cost equal to or exceeding \$1,016.15, therefore, be it RESOLVED, to approve the FFRPL Annual Grant Report on this day, January 28, 2026. [Result]

ADJOURNMENT

- a. *Proposed motion. Voice Vote:*

A motion is made by [Name] to adjourn the meeting at [Time]. [Result]