



Board of Trustees Annual Organizational Meeting

July 17, 2023 - 7:00 P.M.

Minutes

CALL TO ORDER – The meeting was called to order at 7:03pm by Acting President Randall Ott.

ROLL CALL – Quorum was present: Trustees Kerry Adams, Heather Baxter, Amanda Bement, Kathleen Honchen, Nancy Johnsen, Susan Johnson, Randy Ott. Director Jordan Schneider; Treasurer Jan Boor. Absent Trustees: Amy Hart, Jill Persson.

OATH OF OFFICE FOR NEWLY ELECTED TRUSTEES

Nancy Johnsen and Heather Baxter were sworn in as new trustees.

APPROVE MINUTES – A motion is made by K. Adams to approve the minutes from the July 18, 2022 annual organizational meeting. **Motion carried, 7-2.**

ELECTION OF BOARD OFFICERS

The Nominating Committee presented the slate of officers for nomination at the June 26, 2023 regular meeting as follows:

President – Randall Ott,

Vice-President – Kerry Adams

Secretary – Kathleen Honchen

There were no additional nominations from the floor.

A motion is made by N. Johnsen to elect the officers by voice vote. **Motion carried, 7-2.**

A motion is made by K. Adams to elect R. Ott as president for a term of one year, beginning July 1, 2023 and ending June 30, 2024. **Motion carried, 7-2.**

A motion is made by K. Honchen to elect K. Adams as vice-president for a term of one year, beginning July 1, 2023 and ending June 30, 2024. **Motion carried, 7-2.**

A motion is made by H. Baxter to elect K. Honchen as secretary for a term of one year, beginning July 1, 2023 and ending June 30, 2024. **Motion carried, 7-2.**

APPOINT CLAIMS REVIEWER

A motion is made by N. Johnsen to appoint K. Honchen as claims reviewer for a term of one year, beginning July 1, 2023 and ending June 30, 2024. **Motion carried, 7-2.**

STANDING COMMITTEES – presented by R. Ott

ADOPT 2023-24 BOARD OF TRUSTEES REGULAR MEETING CALENDAR

A motion is made by N. Johnsen to adopt the meeting dates, times, and location listed herein as regular business meetings of the Board of Trustees, to publish notice on the Library webpage, and to send notice to The Finger Lakes Times, Geneva, NY and The Daily Messenger, Canandaigua, NY; notice should include the dates, times, physical location of meetings, identify the Board of Trustees of Red Jacket Community Library as the public body, and identify the Library Director as the contact for additional information.

September 19, 2023 7:00PM	February 20, 2024, 7:00PM
October 17, 2023, 7:00PM	March 19, 2024, 7:00PM
November 21, 2023, 7:00PM	April 16, 2024, 7:00PM
December 19, 2023, 7:00PM	May 21, 2024, 7:00PM
January 16, 2024, 7:00PM	June 18, 2024, 7:00PM
	July 16, 2024, 7:00PM

The Board of Trustees meet in the meeting room of the Red Jacket Community Library, at 89 S. Main St. Manchester, NY. **Motion carried, 7-2.**

HOLIDAY SCHEDULE OF CLOSINGS FOR 2024

In accordance with Policy 400-1 Hours and Closings, the Director recommends eleven dates on which the library will close in 2024.

A motion is made by S. Johnson to accept the Director's recommendation for library closings in the 2024 calendar year, as listed:

March 30, 2024	November 29, 2024
May 25, 2024	December 24, 2024
June 19, 2024	December 25, 2024
July 4, 2024	December 26, 2024
August 31, 2024	December 31, 2024
November 28, 2024	

Motion carried, 7-2

TAX CAP OVERRIDE FOR 2024 - 2025

A motion is made by K. Honchen to adopt the resolution:

WHEREAS, the adoption of the 2024 -2025 budget for the Red Jacket Community Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in general municipal law section 3-c adopted in 2011; and

WHEREAS, general municipal law section 3-c expressly permits the library Board of Trustees to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now, therefore be it

RESOLVED, that the Board of Trustees of the Red Jacket Community Library vote to exceed the tax levy limit for 2024-25.

Resolution adopted by roll call vote: 7 ayes: K. Adams, H. Baxter, A. Bement, K. Honchen, N. Johnsen, S. Johnson, R. Ott; with 2 abstentions due to absence.

ADJOURNMENT

A motion is made by S. Johnson to adjourn the meeting at 7:27PM without objection.

Submitted by K. Honchen, Secretary