



# Red Jacket Community LIBRARY

## ANNUAL REPORT 2002

"A library is a gift a community gives to itself. It is the community banding together to have something nobody could afford to have alone."

## STATISTICS FOR 2002

New York State requires an extensive annual report, with some data being shared with the Federal government. This report has been completed for 2002, and is available for viewing at the library. Below is a summary of some of its major aspects:

### CIRCULATION 2002

Adult Fiction	4829
Adult Non-Fiction	2306
Juvenile Fiction	4775
Juvenile Non-Fiction	2356
Other (Audio, Video, etc.)	4222
<b>Grand Total Circulation</b>	<b>18,488</b>
Reference Transactions	2448

### HOLDINGS (as of Jan 1, 2003)

Adult Fiction	2241
Adult Non-fiction	1846
Children's Fiction	1217
Children's Non-fiction	357
Audio Recordings	436
Video Recordings	624
Magazine Titles	21
<b>Total Holdings</b>	<b>6742</b>

**Collections Added:**  
DVD, Audio CD

### OTHER TRANSACTIONS

Inter Library Loan :	
Items Borrowed:	126
Items Lent:	365

### SPECIAL PROGRAMS

Adult program Sessions	41
Adult Program Attendance	471
Children's Program Sessions	26
Children's Program Attendance	637
Registered Borrowers	2580
Total annual Attendance	16509

## LIBRARY BOARD OF TRUSTEES

Current Board members and officers are:

President - Patricia Ayres  
Vice-President - David Gibbs  
Secretary - Connie Zona  
Treasurer - Nancy Wyllie  
Victoria Bowker  
Marilyn Hudson  
Arlene Reeves  
Bill Crowley  
Mike Southard  
Randy Ott

## LIBRARY STAFF

Director - Roberta Zerrahn  
Library Clerks - Patricia Olszewski  
Christina Ingalls  
Cathy McElvein  
Kathleen Honchen

## Summer Hours

June 28 - September 1  
Mon., Tues., Thurs. - 3 P.M. - 9 P.M.  
Wed., Fri., Sat. - 9:30 A.M. - 3:30 P.M.

## NOVEL Databases

Visit [www.pls-net.org/remotedb.html](http://www.pls-net.org/remotedb.html) to learn the details on how to access some of our subscription databases from home. Full-text offerings of hundreds of journal articles, etc. are available. The passwords can be obtained from library staff.

## Our first inventory

completed after the installation of our 3M materials security system showed only 5% of the loss of missing materials from the previous year's missing

if...  
a 95% decrease in lost or missing materials compared to 2001.

## WHERE DID WE SPEND THE MONEY?

### EXPENSES 2002

Personnel Costs	
Salaries & Benefits	\$69365
Library Materials	
Books	14093
Serials	222
A-V Materials	3476
Insurance	3109
Miscellaneous	
Office & Library Supplies	1531
Telecommunication	1351
Computer Equipment	1007
Postage & Freight	209
Other	11876
Contracts w/ Lib. Sys.	600
<b>Grand Total Expenditures</b>	<b>\$106,839</b>

## Library Website: [redjacket.pls-net.org](http://redjacket.pls-net.org)

You are now able to e-mail us your reference questions. Just visit our website, scroll down to the Reference link highlighted by the red stars, and click the button. Send us as much detail as you can about your reference need, and staff will e-mail you back your answer as soon as possible.

## Other Additions/ Accomplishments

Added 21" monitor to a computer, thanks to the Lions Club, and added Zoom Text software for use by those with low vision.  
Expanded our computer class offerings to 3 courses.  
Purchased an LCD projector for classes and presentations, thanks to the Friends

of the library