

TRANSCRIPT OF THE MARCH 15, 2021 MEETING OF THE RJCL BOARD OF TRUSTEES

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00:00:03.780 --> 00:00:06.750

Lisa Schaertl: Alright, welcome, I call the meeting to order at 7:03.

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00:00:08.820 --> 00:00:15.059

Lisa Schaertl: This meeting is taking place remotely via video conference in accordance with the governor's executive order 202.96

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00:00:15.389 --> 00:00:23.580

Lisa Schaertl: extending emergency adjustments to the open meetings law in response to the COVID 19 pandemic, the public has the ability to view or listen to this meeting proceeding online

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00:00:23.850 --> 00:00:32.310

Lisa Schaertl: through links posted on our public website. This meeting is being recorded. A transcript of the meeting will be posted on the library website, in addition to the minutes.

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00:00:33.450 --> 00:00:34.590

Lisa Schaertl: Can we have a roll call, please.

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00:00:35.130 --> 00:00:37.500

Peggy: Okay, we have Trustees Pay Ayres,

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00:00:37.740 --> 00:00:39.540

Peggy: Dustine Mott,

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00:00:41.010 --> 00:00:41.940

Peggy: Randy Ott,

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00:00:42.720 --> 00:00:44.580

Peggy: Jill Persson,

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00:00:45.150 --> 00:00:47.100

Peggy: Lisa Schaertl

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00:00:47.310 --> 00:00:49.410

Peggy: Kim Sutter

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00:00:49.920 --> 00:00:50.430

Kim Sutter: here.

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00:00:51.600 --> 00:00:53.640

Peggy: Peggy Sutton.

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00:00:54.750 --> 00:00:58.710

Peggy: And we have library director Andrea Tillinghast.

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00:00:59.250 --> 00:01:01.860

Peggy: Treasurer Janine Boor

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00:01:02.400 --> 00:01:07.560

Peggy: and we have absent, Chris Spencer.

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00:01:09.480 --> 00:01:12.390

Peggy: We have two guests, Amy Hart

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00:01:12.840 --> 00:01:17.880

Peggy: and Jessica Knaack. I'm not sure how to pronounce your last name.

19

00:01:19.440 --> 00:01:20.130

Jessica: Calhoun

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00:01:20.730 --> 00:01:23.610

Peggy: Okay, thank you.

21

00:01:24.480 --> 00:01:25.950

Lisa Schaertl: Peggy, I think it's Dustine Mullen.

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00:01:26.400 --> 00:01:30.090

Peggy: Oh i'm sorry I wrote, I did write down Mullen

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00:01:30.360 --> 00:01:33.210

Peggy: and I just said Mott. Thank you.

24

00:01:35.460 --> 00:01:41.130

Lisa Schaertl: Thank you. Were there any questions on the agenda, I did make one change to the agenda this morning.

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00:01:41.430 --> 00:01:51.450

Lisa Schaertl: Under committee reports, I'm going to start with the nominations and then move into the ad hoc committee so that we can introduce our guests, let them introduce themselves.

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00:01:51.720 --> 00:01:54.540

Patricia Ayres: I have no facilities report either, I meant to tell you.

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00:01:54.930 --> 00:01:55.290

Lisa Schaertl: Okay.

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00:01:56.550 --> 00:02:01.200

Lisa Schaertl: That it's there as a placeholder whether you have one or not. Okay all right any other questions on the agenda.

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00:02:03.420 --> 00:02:11.610

Lisa Schaertl: Okay, public and staff comments and announcements. We welcome public comments at this time, in accordance with our public comment policy and

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00:02:13.260 --> 00:02:19.230

Lisa Schaertl: as Peggy noted, we do have two guests who are potential candidates to.

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00:02:19.650 --> 00:02:22.980

Lisa Schaertl: be appointed to the position that's currently vacant.

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00:02:26.040 --> 00:02:33.660

Lisa Schaertl: You can induce introduce yourselves now I have you on the agenda under nominations to introduce yourself, but why don't we do it now. Amy do you want to

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00:02:34.860 --> 00:02:36.480

Lisa Schaertl: Introduce yourself just say a few words.

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00:02:38.190 --> 00:02:38.430

Amy: Hi,

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00:02:39.450 --> 00:02:45.120

Amy: I'm Amy i've been a lifetime resident of Manchester Shortsville and

36

00:02:46.320 --> 00:02:48.840

Amy: i'm really excited to be here and learn more about your process.

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00:02:50.310 --> 00:02:50.940

Lisa Schaertl: Jessica.

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00:02:51.900 --> 00:03:05.160

Jessica Knaak: Oh yes, Jessica Knaak Calquon, I only been here about 10 years I have two kids in red jacket. I have worked as a librarian before if that helps.

39

00:03:05.790 --> 00:03:07.440

Jessica Knaak: And.

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00:03:10.530 --> 00:03:11.670

Jessica Knaak: Whatever you need me to do.

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00:03:12.330 --> 00:03:14.280

Jessica Knaak: Whether or not I am nominated or not.

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00:03:14.850 --> 00:03:16.500

Jessica Knaak: or put in place.

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00:03:17.040 --> 00:03:17.670

Lisa Schaertl: Thank you.

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00:03:19.110 --> 00:03:20.190

Lisa Schaertl: The meetings have been.

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00:03:21.630 --> 00:03:26.130

Lisa Schaertl: The meeting minutes from last month, have been on the drive for a while.

46

00:03:28.080 --> 00:03:30.990

Lisa Schaertl: Does anybody need me to pull them up or has everybody had a chance to look.

47

00:03:31.950 --> 00:03:32.340

Patricia Ayres: Yes.

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00:03:37.350 --> 00:03:41.640

Patricia Ayres: I move that the Minutes be approved, as I sent.

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00:03:44.490 --> 00:03:51.660

Lisa Schaertl: We have a motion from Pat Ayres to approve the Minutes from the February 22 2021 board meeting as written.

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00:03:52.770 --> 00:03:53.820

Lisa Schaertl: Is there any discussion.

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00:03:55.530 --> 00:03:55.830

Peggy: No.

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00:03:56.100 --> 00:03:56.970

Lisa Schaertl: All in favor.

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00:03:57.600 --> 00:03:58.590

Patricia Ayres et. al: Aye Aye.

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00:03:59.490 --> 00:04:00.330

Lisa Schaertl: Any opposed.

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00:04:02.100 --> 00:04:08.790

Lisa Schaertl: OK, minutes are approved. Moving on to the financial reports and approval of expenditures, we should have the claims reviewer report.

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00:04:10.740 --> 00:04:11.340

randallott: So.

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00:04:12.450 --> 00:04:21.000

randallott: I just posted this this morning, if you haven't had a chance to look at it, but if it does agree with Jan's report which has been out for a little bit also.

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00:04:23.730 --> 00:04:24.270

randallott: The.

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00:04:26.250 --> 00:04:29.460

randallott: The February claims were quite low this month.

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00:04:31.110 --> 00:04:34.020

randallott: \$1566.56

61

00:04:35.370 --> 00:04:49.860

randallott: debits just two debits from Amazon purchases \$21.27. So those are the claims, those are the debits that require approval nothing unusual on payroll nothing unusual on the bank statement.

62

00:04:52.890 --> 00:05:05.820

Lisa Schaertl: And for our guests, so what the claims reviewer report is, is that one trustee is appointed as a claims reviewer who sits down and goes through all the bills and expenses and just confirms that they are all

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00:05:07.170 --> 00:05:15.000

Lisa Schaertl: properly documented and for library purposes and that's what Randy does, that's what that is. Any questions on the claims reviewer report?

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00:05:17.820 --> 00:05:19.860

Lisa Schaertl: Okay, so, then the next thing that we do.

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00:05:20.100 --> 00:05:21.600

Jan Boor: <mic noise>.

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00:05:36.360 --> 00:05:46.950

Lisa Schaertl: Sorry? The next thing we do is the claims audit and the proof of payment, so the treasurer prepares this unpaid bills

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00:05:46.980 --> 00:05:49.500

Lisa Schaertl: audit sheet which lists all of the bills that need to

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00:05:49.500 --> 00:05:49.950

Lisa Schaertl: be paid.

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00:05:51.660 --> 00:05:54.570

Lisa Schaertl: Listing the checks and the amount

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00:05:55.680 --> 00:06:10.980

Lisa Schaertl: that needs to be approved and listing any payments made prior to approval in this case two debits to Amazon. Normally we would pass this around the meeting and get signatures that all trustees approve these expenditures. Since we're virtual we do it by a roll call vote.

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00:06:12.210 --> 00:06:18.870

Lisa Schaertl: First of all, are there any questions from any of the trustees about any of these expenditures on the claims audit?

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00:06:22.470 --> 00:06:26.490

Lisa Schaertl: Okay hearing none let some, can we have a motion to approve.

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00:06:28.530 --> 00:06:29.040

Jill Persson: motion.

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00:06:30.840 --> 00:06:48.090

Lisa Schaertl: We have a motion from Jill Persson to approve unpaid claims totaling \$1,566.50 and payments made prior to board approval, including debit card payments, totaling \$21.27 by roll call vote.

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00:06:49.680 --> 00:06:50.190

Peggy: Okay.

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00:06:51.630 --> 00:06:54.960

Peggy: roll call vote for trustees Pat Ayres.

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00:06:55.290 --> 00:06:55.710

Patricia Ayers: Aye.

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00:06:56.910 --> 00:06:58.020

Peggy: Dustine Mullen.

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00:06:58.590 --> 00:06:58.890

Dustine Mullen: Aye

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00:06:59.910 --> 00:07:00.450

Peggy: Randy Ott.

Randallott: Aye

81

00:07:01.380 --> 00:07:03.720

Peggy: Jill Persson

Jill Persson: Aye

82

00:07:04.170 --> 00:07:06.900

Peggy: Lisa Schaertl

Lisa Schaertl: Aye.

83

00:07:07.020 --> 00:07:09.270

Peggy: Kim Sutter.

Kim Sutter: Aye

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00:07:09.840 --> 00:07:13.380

Peggy: and Peggy, Aye.

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00:07:15.240 --> 00:07:19.170

Lisa Schaertl: Okay the motion carries the claims are approved.

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00:07:21.570 --> 00:07:23.700

Lisa Schaertl: Treasurer's report. Jan, what would you like me to show.

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00:07:26.010 --> 00:07:29.100

Jan Boor: The budget the P&L budget versus actual.

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00:07:30.780 --> 00:07:31.620

Jan Boor: there you go.

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00:07:36.870 --> 00:07:41.580

Jan Boor: Okay, so we had a whopping \$174 in income this month.

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00:07:42.570 --> 00:07:46.620

Jan Boor: But it does put us at 102% of our budgeted amount so.

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00:07:48.990 --> 00:07:54.900

Jan Boor: You know, we have no worries, as far as income we're about we're two thirds of the way through the fiscal year.

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00:07:56.640 --> 00:08:09.090

Jan Boor: Definitely light on expenses, this year, there are, this month there weren't many purchases and if you scroll down through the expenses, like payroll is dead on for being at two thirds.

93

00:08:10.740 --> 00:08:15.030

Jan Boor: So that's all good. A lot of the categories are under.

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00:08:16.770 --> 00:08:28.740

Jan Boor: So, even though the overall expenses look like, we're two thirds, is it includes a lot of, includes several expenses that are like a one time expense that

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00:08:29.310 --> 00:08:49.140

Jan Boor: we just pay at once, and then it shows at 100%, but I think we're on target to come in under budget for this fiscal year and fortunately there haven't been the expenditures for the PPE stuff and PPE equipment this this go round.

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00:08:50.700 --> 00:08:54.600

Jan Boor: Not like a year ago when we were hemorrhaging money to buy all the.

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00:08:54.600 --> 00:08:57.420

Jan Boor: supplies so that has helped.

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00:08:58.740 --> 00:09:03.780

Jan Boor: There hasn't been anything like unusual or

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00:09:05.100 --> 00:09:06.390

Jan Boor: out of line I don't think.

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00:09:08.160 --> 00:09:12.480

Jan Boor: So I think overall financially we look good for the fiscal year.

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00:09:14.490 --> 00:09:18.060

Lisa Schaertl: Any questions on the treasurer's report or Jan is there anything else you'd like to share.

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00:09:19.590 --> 00:09:22.860

Jan Boor: No, the only thing this past month, I did file the

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00:09:24.360 --> 00:09:36.270

Jan Boor: tax cap override, I got that filed for us. We're not required to do the Tax Cap Compliance like I thought we were, so that was good, less paperwork to do.

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00:09:37.650 --> 00:09:40.230

Jan Boor: So we're up to date with the

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00:09:41.250 --> 00:09:45.660

Jan Boor: major items, as far as our calendar goes.

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00:09:46.500 --> 00:09:48.690

randallott: and Jan you said that's really for

107

00:09:50.940 --> 00:09:55.230

randallott: this budget year, then, that was a response to this budget year or what.

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00:09:56.130 --> 00:10:01.830

Jan Boor: That, when I was reading through this stuff, I thought it was for the current,

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00:10:02.340 --> 00:10:02.610

Jan Boor: And when I

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00:10:03.000 --> 00:10:06.300

Jan Boor: was actually filing it, it's for next year.

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00:10:06.390 --> 00:10:07.710

randallott: For next year okay all right.

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00:10:07.860 --> 00:10:20.310

randallott: so it's ahead of the. So I was wondering, so with only having one report which, I was wondering which it would be. So the compliance report, if we had had to file, it would have been for this year, then.

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00:10:20.340 --> 00:10:22.230

Jan Boor: Correct I believe so yeah.

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00:10:22.530 --> 00:10:25.680

randallott: they've relaxed the rules or changed the rules or something.

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00:10:26.370 --> 00:10:29.850

Jan Boor: I don't know what they did, but they told me we don't have to file it and I wasn't going

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00:10:33.000 --> 00:10:34.380

Jan Boor: to try to figure that out.

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00:10:38.220 --> 00:10:39.690

Lisa Schaertl: Any other questions for the treasurer.

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00:10:43.290 --> 00:10:43.710

Lisa Schaertl: Right.

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00:10:45.840 --> 00:10:47.070

Lisa Schaertl: Director's reports, then.

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00:10:50.700 --> 00:10:53.250

Andrea Tillinghast: Let's just look at the director's report. Yeah.

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00:10:56.160 --> 00:11:05.520

Andrea Tillinghast: Okay you'll see a lot of things in this director's report are focused on preparing for summer reading, so you'll see that throughout the entire report.

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00:11:06.510 --> 00:11:22.920

Andrea Tillinghast: Christine and I did meet last week to review everything that we're putting together, and if you go into the Google calendar, you could, if you click through all the way July and August you'll see there are already starting to be things scheduled on there. Of course

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00:11:24.570 --> 00:11:42.750

Andrea Tillinghast: it's all dependent upon a few other things, but I've already met with Sharon Trimm over in Shortsville, the village of Shortsville, and I will meet with people from the village of Manchester this Friday about summer reading and all of the events that we want to have held

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00:11:43.860 --> 00:11:59.340

Andrea Tillinghast: at Budd Park, at Westplex, at Bandstand Park, Jones Lund park so we've got the majority of our summer reading events are all planned as outreach into the various parks at the two villages.

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00:12:01.650 --> 00:12:03.720
Andrea Tillinghast: So let's see.

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00:12:06.300 --> 00:12:18.720

Andrea Tillinghast: I was able to meet with Web Pearsall, if anyone knows him, he and his wife Heidi are both big library supporters and they attend a variety of our programs. He happens to be the fishery,

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00:12:21.300 --> 00:12:36.000

Andrea Tillinghast: in charge of the fisheries for the DEC in this area, so we were able to get enrolled in the fishing rod loaner program. We've got the rods here and the materials that go with them, bobbers and hooks.

128

00:12:37.470 --> 00:12:51.030

Andrea Tillinghast: We are looking to get coupons for bait to go with them when people borrow the fishing rods, and we still are working on cataloging those. A lot of meticulous original cataloging

129

00:12:51.780 --> 00:13:03.870

Andrea Tillinghast: goes for the fishing rods, so they should be ready by April 1, which is when fishing season begins and then all you have to do is have your library card, and you can come and borrow a fishing rod for a week, at a time.

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00:13:04.470 --> 00:13:10.440

Andrea Tillinghast: Well we've got six, you could theoretically borrow all six if you really wanted to if you had somebody over visiting.

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00:13:13.980 --> 00:13:14.520

Andrea Tillinghast: So.

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00:13:15.600 --> 00:13:24.000

Andrea Tillinghast: we're getting very excited about the opportunity to be involved with the Community at the level we're used to this summer.

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00:13:26.610 --> 00:13:38.940

Andrea Tillinghast: Along with that I did talk to the friends of the library, they've volunteered to pay for a hot spot for the library to have virtual off-site programs for summer reading.

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00:13:39.510 --> 00:13:48.450

Andrea Tillinghast: So, in other words if we're doing doggie story time at the dog Park, we can stream that, at the same time, live.

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00:13:48.990 --> 00:14:04.290

Andrea Tillinghast: So the people that don't want to actually come down to the park they're not comfortable or they can't make it, they can participate virtually. So a lot of our programs are going to be that way, this summer, and also so if there's a rain situation, we can still have part of the program.

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00:14:06.960 --> 00:14:07.740

Andrea Tillinghast: So.

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00:14:09.600 --> 00:14:10.770

Andrea Tillinghast: I have yet to,

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00:14:12.510 --> 00:14:18.450

Andrea Tillinghast: I'm playing phone tag with the guy from verizon sales to see exactly how much that costs for the hotspot.

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00:14:21.030 --> 00:14:26.340

Andrea Tillinghast: We've got the revised drafts of the budget ready for presentation, I see that's later on the agenda.

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00:14:29.550 --> 00:14:40.350

Andrea Tillinghast: Another thing that I did do, and I don't know if we want to go back to personnel, I did attend the MCC class that I was asked to attend on conflict

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00:14:41.220 --> 00:14:50.820

Andrea Tillinghast: management and there is a report in the with the directors report. It's a copy of the report that I gave to the Personnel Committee, if you want more details on what

142

00:14:51.630 --> 00:15:06.750

Andrea Tillinghast: sort of what things were the learning objectives for that class and the takeaways that I have and things that I could utilize with the staff. So that's in there, a report on this in the file for you.

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00:15:08.520 --> 00:15:14.100

Andrea Tillinghast: And then down at the bottom, the administrative activities. In advocacy, it was the

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00:15:15.600 --> 00:15:24.900

Andrea Tillinghast: New York library association's virtual advocacy day on the 26th of February, so I did attend that as part of that.

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00:15:28.260 --> 00:15:34.920

Andrea Tillinghast: Library directors that have Assemblyman Gallahan as their assemblyman

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00:15:36.210 --> 00:15:49.020

Andrea Tillinghast: met with him and we had a good conversation, and you know he expressed his strong support for libraries and I heard that he is talking about libraries in conversations around town.

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00:15:49.890 --> 00:16:02.250

Andrea Tillinghast: So that's really good for us, regardless of what we think about the politics it's good for any legislator to be speaking positively about libraries.

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00:16:04.950 --> 00:16:19.380

Andrea Tillinghast: And I did complete the New York State Annual Report for the division of library development, the Department of Education, the 2020 Annual Report that's required of every library

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00:16:19.980 --> 00:16:28.260

Andrea Tillinghast: in this state, every public library and association library. Jan did her part on finances, which I'm really grateful for that, so easy to work with.

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00:16:30.030 --> 00:16:46.050

Andrea Tillinghast: And that's been submitted to PLS for approval, a copy of that report is, in my directors report file, so you can take a look at it. It's 30 some pages long, a lot of it is just very meticulous statistic type stuff.

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00:16:47.100 --> 00:16:53.220

Andrea Tillinghast: If you do take a look at it, I will tell you that if you're not familiar with what our statistics are usually,

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00:16:54.180 --> 00:17:05.910

Andrea Tillinghast: just keep in mind that these were all, this was 2020 and you know what that means. So you can look at our regular annual reports from for typical years are available on our website.

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00:17:06.840 --> 00:17:14.460

Andrea Tillinghast: There are a bunch of past annual reports in there, you can click and sort of see what the difference is between 2020 and more typical year.

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00:17:16.620 --> 00:17:30.390

Andrea Tillinghast: That's really all I have for you have my directors report. There's details about the statistics, they're in line with what we have been seeing I won't belabor you by clicking into each individual report but

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00:17:31.530 --> 00:17:47.460

Andrea Tillinghast: it's what you would expect. Especially we had to be closed, we were closed on president's day in February, we were closed one day for the weather and then we were closed another day because they had to have lead testing of the water here at the school.

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00:17:48.570 --> 00:17:51.090

Andrea Tillinghast: Short month and even shorter in these ways.

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00:17:53.610 --> 00:18:04.410

Lisa Schaertl: So the board will be asked to approve that annual report next month after PLS has a chance to review it and ask for any changes or corrections. So you'll be asked to read and

158

00:18:04.860 --> 00:18:14.820

Lisa Schaertl: approve that report next month. We use that as input to the annual report we prepare for the Community to explain to the Community, what we do and how we've used their tax dollars.

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00:18:17.520 --> 00:18:19.560

Lisa Schaertl: Anything else you'd like me to pop open.

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00:18:20.430 --> 00:18:20.910

Andrea Tillinghast: I think.

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00:18:23.220 --> 00:18:28.260

Patricia Ayres: I think, for our guests it might be helpful to explain what PLS is and means.

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00:18:29.130 --> 00:18:44.700

Andrea Tillinghast: So pioneer library system is what we will, when we say PLS that's what we mean, pioneer library system serves four counties, Ontario Wayne Wyoming and Livingston, and that's where the OWWL comes from the two w's.

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00:18:45.810 --> 00:18:46.380

Andrea Tillinghast: and

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00:18:47.610 --> 00:18:58.530

Andrea Tillinghast: A lot of our state funding doesn't come directly to us, it goes to the system and for the services they provide for us, like the delivery, like the automated catalog, like owwwwl2go.

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00:18:59.670 --> 00:19:06.750

Andrea Tillinghast: they'll offer some consulting services, help with establishing policies at your library, lots of workshops and continuing ed.

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00:19:08.670 --> 00:19:09.150

Patricia Ayres: Training.

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00:19:10.020 --> 00:19:16.260

Andrea Tillinghast: Training yep, training workshops all sorts of things for trustees, directors, staff.

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00:19:19.200 --> 00:19:21.450

Andrea Tillinghast: it's really, we couldn't do it without them.

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00:19:22.020 --> 00:19:22.230

Patricia Ayres: Yes.

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00:19:22.500 --> 00:19:22.920

Lisa Schaertl: Thank you.

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00:19:23.760 --> 00:19:24.210

Patricia Ayres: Thank you.

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00:19:25.680 --> 00:19:30.360

Andrea Tillinghast: And now we can take a look at the payroll service quotes I almost forgot about those.

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00:19:30.960 --> 00:19:31.470

Patricia Ayres: Oh right.

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00:19:32.340 --> 00:19:51.150

Andrea Tillinghast: So there are two payroll service quotes one here is from ADP, the other is from Paychex because I went back to Paychex and I said, this is the deal that ADP is giving us, can you do better, otherwise we're going to leave/ So if you click on the one that's Paychex vs ADP.

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00:19:52.650 --> 00:19:53.190

Andrea Tillinghast: yeah.

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00:19:55.770 --> 00:20:05.940

Andrea Tillinghast: So I took all of the information that's available in those two other documents with the quotes and distilled it into this short little spreadsheet. So right now

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00:20:06.420 --> 00:20:26.850

Andrea Tillinghast: there's a monthly fee from ADP of \$73.30 per payroll so if your typical month has to payrolls it's going to be 146.60 for their payroll fee. Paychex is offering us a new deal where it would be \$80 for the month not per pay period.

178

00:20:27.510 --> 00:20:29.670

Jan Boor: That's a lot less than they're currently charging us.

179

00:20:29.940 --> 00:20:30.570

Andrea Tillinghast: Yes.

Jan Boor: Less than half.

180

00:20:31.050 --> 00:20:53.880

Andrea Tillinghast: Mm hm, I just talked to her this afternoon, our Paychex rep, just to make sure that this was all as I was understanding it. Year end statements \$72.80 from ADP versus the \$70 from Paychex, the W2s you can see the difference there in the price.

181

00:20:55.350 --> 00:20:55.620

Andrea Tillinghast: yeah.

182

00:20:55.680 --> 00:20:59.190

Jan Boor: Andrea, is that per per W2 or is it for all of them.

183

00:20:59.250 --> 00:21:10.590

Andrea Tillinghast: that's for all of them, so Paychex is charging 6.75 and ADP is charging 12.95 per W2.

184

00:21:11.340 --> 00:21:12.450

Jan Boor: that's a big difference too.

185

00:21:12.480 --> 00:21:26.250

Andrea Tillinghast: That is a big difference yeah. So ADP would charge an implementation fee to bring over all of our information from Paychex and as a promo they're offering two months free a little bit down the road.

186

00:21:26.670 --> 00:21:28.140

Jill Persson: Andrea?

Andrea Tillinghast: yes.

187

00:21:28.350 --> 00:21:38.370

Jill Persson: quick question um I know, right now, you have to physically phone into Paychex. Are either one of them going to electronic recording for you.

188

00:21:39.270 --> 00:21:45.270

Andrea Tillinghast: So when we started stay at home, back in March of last year, with

189

00:21:45.330 --> 00:21:49.860

Andrea Tillinghast: Paychex I did, I changed the whole thing, so we don't have to phone it in. It's.

190

00:21:49.860 --> 00:21:50.850

Andrea Tillinghast: all online.

191

00:21:51.480 --> 00:21:57.030

Andrea Tillinghast: And this is what this quote is for, to continue all online with the director reporting.

192

00:21:58.950 --> 00:22:00.330

Andrea Tillinghast: And Patsy as backup.

193

00:22:01.440 --> 00:22:01.770

Andrea Tillinghast: She

194

00:22:02.040 --> 00:22:13.290

Andrea Tillinghast: She can still call it in if, for some reason, I was unable to do it. And ADP, that is their online service and that that's what those figures are for.

195

00:22:13.860 --> 00:22:21.210

Lisa Schaertl: You're saying that you got a competitive quote from ADP and Paychex was able to match that and do better than that.

196

00:22:21.240 --> 00:22:37.080

Andrea Tillinghast: Right, so I think we should just stay with Paychex. I know we talked about this last meeting, but I just wanted to show you that I've done the research here, and I think that if we sign on for this new package at Paychex then everything should be great.

197

00:22:37.410 --> 00:22:38.790

Jan Boor: That's a lot better than they're.

198

00:22:38.790 --> 00:22:39.420

Jan Boor: Currently offering.

Andrea Tillinghast: Yeah.

199

00:22:39.510 --> 00:22:40.740

Lisa Schaertl: I

200

00:22:40.770 --> 00:22:45.180

Jan Boor: yeah, that ADP quote was a lot better than we were currently paying.

201

00:22:46.260 --> 00:22:47.820

Jan Boor: That they came in even lower is great.

202

00:22:47.850 --> 00:23:00.510

Andrea Tillinghast: it's interesting because other library directors in our library system must be shopping around right now, because it happened to be that this sort of stuff appeared on the listserv and then someone said try going back to Paychex.

203

00:23:01.140 --> 00:23:03.240

Lisa Schaertl: We have a lot of stuff to cover so i'd like

204

00:23:03.240 --> 00:23:08.160

Lisa Schaertl: To move on unless you want

Andrea Tillinghast: Sure

Lisa Schaertl: or you need to have any more. Okay anything else in directors report.

205

00:23:09.540 --> 00:23:09.810

Andrea Tillinghast: No.

206

00:23:11.040 --> 00:23:13.080

Lisa Schaertl: I didn't mean to cut you off, but we do have a lot of stuff to cover.

207

00:23:13.200 --> 00:23:13.620

Andrea Tillinghast: Oh yeah.

208

00:23:13.830 --> 00:23:14.430

Andrea Tillinghast: I understand.

209

00:23:15.930 --> 00:23:16.350

Lisa Schaertl: Okay.

210

00:23:18.030 --> 00:23:19.770

Andrea Tillinghast: It's good.

211

00:23:21.000 --> 00:23:22.860

Lisa Schaertl: So nominations committee.

212

00:23:24.300 --> 00:23:37.530

Lisa Schaertl: Dusty and I interviewed Amy and Jessica, since the nominations Committee was busy with other stuff, and i've uploaded the bios that the two candidates provided so feel free to read them.

213

00:23:39.330 --> 00:23:43.530

Lisa Schaertl: Anybody have any questions for Amy or Jessica at this point.

214

00:23:46.410 --> 00:23:48.690

randallott: i'm glad they have interest.

215

00:23:48.870 --> 00:23:49.530

Lisa Schaertl: yeah me too.

216

00:23:50.580 --> 00:23:50.970

Jill Persson: yeah.

217

00:23:53.370 --> 00:23:56.730

Lisa Schaertl: Alright, so we have next.

218

00:23:59.100 --> 00:24:01.620

Lisa Schaertl: The ad hoc committee on operations review.

219

00:24:03.990 --> 00:24:08.820

Lisa Schaertl: Pat, can you can you briefly report on the meeting with the Board of Education.

220

00:24:09.330 --> 00:24:12.150

Patricia Ayres: Sure. I got a crib sheet here, because my memory isn't so great.

221

00:24:13.290 --> 00:24:18.990

Patricia Ayres: We met with the representatives of the board of education on the first of March.

222

00:24:20.280 --> 00:24:34.320

Patricia Ayres: For a meeting that they asked us to attend on operations, and it turned out that it was more about our contract than operations. And

223

00:24:36.750 --> 00:24:41.280

Patricia Ayres: we were told that our current contract did not,

224

00:24:42.990 --> 00:24:43.770

Patricia Ayres: meet it's

225

00:24:44.910 --> 00:24:50.250

Patricia Ayres: requirement for compliance and that we would have to redo it.

226

00:24:51.270 --> 00:24:56.430

Patricia Ayres: So that kind of took the wind out of our sails a little bit. I meant to tell you, who was there, it was.

227

00:24:57.570 --> 00:25:00.960

Patricia Ayres: Randy and Kim and I,

228

00:25:02.010 --> 00:25:08.340

Patricia Ayres: and Andrea and the Board had three people Jen Spears, who is the

229

00:25:09.630 --> 00:25:20.310

Patricia Ayres: President of the Board, Lisa Lombardi and Barb Gardner along with Charlene Dehn the superintendent and Tim Burns, the business manager.

230

00:25:21.090 --> 00:25:26.310

Lisa Schaertl: And, and when you say in compliance, with compliance they referenced a particular education law.

231

00:25:26.670 --> 00:25:27.480

Patricia Ayres: Right.

232

00:25:28.170 --> 00:25:34.680

Patricia Ayres: And when I finish this little intro Randy's going to go over that a little further.

233

00:25:36.360 --> 00:25:53.820

Patricia Ayres: My takeaway from the meeting was that the school board members really do not know what the library does for it, the school, and the Community. And that we have a huge task ahead of us

234

00:25:55.170 --> 00:26:04.140

Patricia Ayres: to rectify that situation by letting them know on an annual and maybe even sent semi annual basis of what we do.

235

00:26:07.500 --> 00:26:17.370

Patricia Ayres: We were very, very close as boards and the first 10 years of the library and we had board members coming to our meetings.

236

00:26:17.880 --> 00:26:36.840

Patricia Ayres: And kind of overseeing what we were doing, and it was very collegial whatever and it's dropped to nothing. So what we need to do is to tell them what we do for the Community. So i'm looking to get together

237

00:26:38.220 --> 00:26:49.170

Patricia Ayres: A meeting between the two boards, the whole boards, if possible, so that we can let them know what it is the library does with the school in the Community.

238

00:26:50.310 --> 00:26:50.820

Patricia Ayres: and

239

00:26:52.830 --> 00:26:56.910

Patricia Ayres: what else I wanted to say, I guess that's about it. Randy you want to take over.

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00:26:57.870 --> 00:26:58.620

randallott: yeah so.

241

00:26:59.730 --> 00:27:16.920

randallott: It was a was a little bit of a surprise, they talked about our agreement that we've had for 20, 22, 23 years that is out of compliance. We also talked about the temporary restrictions that were put in place earlier in the year

242

00:27:19.980 --> 00:27:28.860

randallott: and that we voluntarily agreed to until we could meet. And then on the third they as they told us

243

00:27:29.580 --> 00:27:40.800

randallott: they would at the meeting, so I think was March 3, they send us a meeting that would terminate our lease. So we had told them at the meeting that our intent was to stay in the library.

244

00:27:41.670 --> 00:27:53.370

randallott: but now that we've received an official form, we do need to respond to that and because it involves so many New York state laws that we're unfamiliar with,

245

00:27:55.230 --> 00:27:56.160

randallott: Lisa is,

246

00:27:57.330 --> 00:28:11.310

randallott: Well, we had a little meeting with PLS and took their advice and they've recommended that you know, to help respond to this letter because we're really not sure how to do that, we might need the advice of an attorney so.

247

00:28:13.500 --> 00:28:26.910

randallott: I would move - is it an appropriate time to move into an executive session? So I would move that, in accordance with the open meetings law, that we move into executive session to discuss proposed

248

00:28:28.260 --> 00:28:29.280

randallott: or current litigation.

249

00:28:31.380 --> 00:28:36.720

Lisa Schaertl: We have a motion to move to executive session to discuss proposed or current litigation, is there any question.

250

00:28:38.460 --> 00:28:39.180

Lisa Schaertl: All in favor.

251

00:28:39.900 --> 00:28:41.040

Jill Persson et al: Aye aye.

252

00:28:41.400 --> 00:28:42.060

Lisa Schaertl: opposed.

253

00:28:44.010 --> 00:28:50.400

Lisa Schaertl: Okay, so we're going to move into executive session. And to our guests, according to open meetings law,

254

00:28:52.530 --> 00:29:03.360

Lisa Schaertl: executive session can include anyone that we want to include. So I would like to invite you to stay for the executive session to hear about this discussion.

255

00:29:03.750 --> 00:29:10.890

Lisa Schaertl: But I have to remind you that executive session proceedings are confidential and not to be shared. Would you like to stay for the executive session.

256

00:29:12.000 --> 00:29:12.480

Amy: I would

257

00:29:12.900 --> 00:29:13.590

Jessica Knaak: I would love to.

258

00:29:13.860 --> 00:29:15.360

Lisa Schaertl: Okay.

259

00:29:15.450 --> 00:29:19.170

Lisa Schaertl: So, what's going to happen now is I'm going to stop recording.

260

00:29:22.860 --> 00:29:23.730

Lisa Schaertl: If I can figure it out.

--MEETING RECORDING PAUSED FOR EXECUTIVE SESSION ---

1

00:00:03.480 --> 00:00:07.710

Lisa Schaertl: Okay the Board is resuming a regular meeting, having

2

00:00:09.030 --> 00:00:11.460

Lisa Schaertl: exited executive session.

3

00:00:18.449 --> 00:00:22.770

Jill Persson: Lisa do you need a motion to accept the engagement letter from the Attorney.

4

00:00:23.160 --> 00:00:23.670

Lisa Schaertl: Yes, I do.

5

00:00:24.240 --> 00:00:27.360

Jill Persson: I can make the motion to accept the engagement letter from the Attorney.

6

00:00:28.290 --> 00:00:32.490

Lisa Schaertl: We have a motion from Jill Persson to accept the engagement letter from the Attorney firm...

7

00:00:34.680 --> 00:00:35.670

Lisa Schaertl: Anyone remember their name.

8

00:00:36.120 --> 00:00:37.710

Andrea Tillinghast: Whiteman, Osterman and Hanna.

9

00:00:38.070 --> 00:00:40.140

Lisa Schaertl: Whiteman, Osterman and Hanna.

10

00:00:41.400 --> 00:00:42.300

Lisa Schaertl: Is there any discussion.

11

00:00:44.700 --> 00:00:45.450

Lisa Schaertl: All in favor.

12

00:00:46.170 --> 00:00:46.530

Dusty Mullen et al: Aye.

13

00:00:47.850 --> 00:00:48.630

Lisa Schaertl: Any opposed.

14

00:00:50.520 --> 00:00:52.110

Lisa Schaertl: Motion carries Thank you.

15

00:00:53.700 --> 00:00:57.060

Lisa Schaertl: Which leads us into finance and audit. Randy.

16

00:00:58.920 --> 00:01:10.230

randallott: So we're going to have a Finance Committee meeting next Monday, the 22nd the only one item on the agenda we're going to continue working towards an investment policy.

17

00:01:11.880 --> 00:01:13.620

randallott: Do you want me talk about these budget items.

18

00:01:15.150 --> 00:01:16.800

randallott: So we do have to adopt the budget.

19

00:01:17.820 --> 00:01:19.890

randallott: Yes, you do want me to talk about that.

20

00:01:21.570 --> 00:01:22.080

randallott: So.

21

00:01:23.760 --> 00:01:33.210

randallott: We have to adopt our budget because our next meeting is late in April it's not prior to the deadline that we need to start to put out legal notices.

22

00:01:33.450 --> 00:01:45.120

randallott: So Andrea will need to file legal notices, because the budget vote still appears to not be delayed this year, as far as we know it is going to be May 3, which means we need to adopt our budget

23

00:01:46.440 --> 00:01:58.650

randallott: tonight. So at our last meeting we had asked Andrea to prepare a budget, two budgets for us to vote on or to consider because

24

00:02:00.510 --> 00:02:01.350

randallott: We have

25

00:02:02.790 --> 00:02:14.160

randallott: We were looking for about a 2% increase, that was our original intention. And then we thought could we do it with a zero percent increase and

26

00:02:14.910 --> 00:02:20.610

randallott: it looks like, so we asked her to put the same budget up with a zero percent increase in tax rate.

27

00:02:21.120 --> 00:02:37.350

randallott: And we kind of took a little bit of a straw poll, towards the end, and a lot of people indicated that they like the zero percent, and so those are really our original options. Now we just threw a wrench into this because we might be spending several thousand dollars

28

00:02:38.400 --> 00:02:41.580

randallott: that we didn't anticipate, so.

29

00:02:42.810 --> 00:02:50.460

randallott: And you know something like a \$10,000 increase is a little more than 4% budget increase so

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00:02:53.040 --> 00:02:58.860

randallott: I don't know what the pleasure of the Board is. We really have,

31

00:02:59.940 --> 00:03:04.020

randallott: we can do what we want, so Andrea has prepared to two proposals.

32

00:03:05.610 --> 00:03:07.410

randallott: Zero percent increase in tax

33

00:03:08.520 --> 00:03:18.150

randallott: rate and keep the levy the same as this year, and the and the reason we could do that is because the friends of the library donated,

34

00:03:19.170 --> 00:03:38.790

randallott: is intending to give us quite a quite a few funds for her to use for certain programs and for certain specific items and so they're willing to do that for us, which is very nice, and so we can keep our budget a little lower. And so that was

35

00:03:39.870 --> 00:03:41.340

randallott: that version,

36

00:03:42.390 --> 00:03:52.620

randallott: draft number four: zero percent increase and so our budget is \$227,890.

37

00:03:53.220 --> 00:03:54.600

Lisa Schaertl: taxes.

38

00:03:55.440 --> 00:04:00.150

randallott: that's the taxes yes, and the budget is 233,079.

39

00:04:02.700 --> 00:04:09.330

randallott: that's the zero percent tax levy increase, keeping the same budget with,.

40

00:04:11.280 --> 00:04:13.860

randallott: extra income coming in from the friends.

41

00:04:14.970 --> 00:04:18.870

randallott: The purple on the left is the 2%, which is what we originally prepared.

42

00:04:20.070 --> 00:04:20.820

randallott: And then,

43

00:04:22.710 --> 00:04:36.630

randallott: If we're concerned about that not being sufficient because of extra attorney fees, you know we can go higher. I did ask Andrea to have one ready for us if people were leaning that way or had questions.

44

00:04:38.400 --> 00:04:39.720

randallott: My, you know

45

00:04:41.730 --> 00:04:57.690

randallott: I'm just a little more nervous now than I was last month, I was thinking we could do this with a zero percent increase and now I'm a little more nervous because, even if we negotiate a new agreement, we don't know what the rent is going to be.

46

00:04:59.400 --> 00:05:05.370

randallott: it's going to be more than \$365 a year, I guess, so if we're successful

47

00:05:06.450 --> 00:05:14.400

randallott: we're going to need more funds at some point to pay the school for whatever they're going to charge us potentially.

48

00:05:16.410 --> 00:05:18.930

randallott: And if things are going smoothly, and we don't need to

49

00:05:20.130 --> 00:05:29.280

randallott: pay an attorney or we can stop paying an attorney, we can use it or save it for those rent payments or whatever.

50

00:05:29.760 --> 00:05:41.970

randallott: or give it back to the Community in another year. So it's one of those, it's a tough decision we didn't have all this information for you at the last meeting either.

51

00:05:43.050 --> 00:05:49.950

randallott: So I don't know where we are. We'll need a motion for one of these budgets to present and

52

00:05:51.030 --> 00:05:58.740

randallott: if people agree with that motion, they could vote yay and if they disagree they can vote no. If we get a majority will go with that.

53

00:05:59.190 --> 00:06:13.920

randallott: If we don't, somebody else would be free to alter, to offer a second motion is how we would proceed. If you want to see the other budget, I asked Andrea to prepare it. It's just exactly \$10,000 more

54

00:06:14.970 --> 00:06:18.120

randallott: than what the zero percent is so,

55

00:06:19.740 --> 00:06:28.950

randallott: it's just 10,000 more, anticipating that we might have those costs, which is a little more than 4% increase.

56

00:06:29.400 --> 00:06:40.650

Lisa Schaertl: And at this time I'd like to interject just a little bit about what these numbers 237, 233 what do they mean to the taxpayers. We are concerned about taxpayers, this is a difficult year.

57

00:06:40.980 --> 00:06:53.340

Lisa Schaertl: Not wanting to add to any of the tax burden, but I want to share this. This is from last year's budget when we proposed the \$227,000 tax levy and the \$230,000 total budget.

58

00:06:54.390 --> 00:07:05.010

Lisa Schaertl: What we did at that time is we calculated a "what will you pay" so based on the assessments and the tax rates, if the properties were assessed at \$45,000,

59

00:07:06.120 --> 00:07:09.660

Lisa Schaertl: under the new budget, they would pay \$34 to \$38 per year.

60

00:07:10.950 --> 00:07:20.190

Lisa Schaertl: that's the kind of numbers we are talking about. If someone has a property assessed at \$150,000 they'll pay between \$113 and \$128 per year

61

00:07:20.880 --> 00:07:29.730

Lisa Schaertl: for the library at the \$230,000 budget. Right, of course, these are subject to change because assessments have changed, rates will change, but that's about what we're talking about.

62

00:07:30.000 --> 00:07:31.500

randallott: yeah so that was either zero percent.

63

00:07:31.620 --> 00:07:33.600

randallott: That would be the zero percent increase budget.

64

00:07:33.750 --> 00:07:45.420

Lisa Schaertl: Yeah and so to put that in perspective, we talked about well, what are you saving if you get one audio book a month that's like, that'll save you \$15 from audible that's \$180 per year.

65

00:07:46.950 --> 00:07:54.690

Lisa Schaertl: If you do six craft lessons or other programs a year, supposing they cost \$20 each that's about \$120 so we kind of put that in perspective.

66

00:07:55.080 --> 00:08:08.880

Lisa Schaertl: Those are the kind of numbers that we're talking about for a 220, \$230,000 budget, and even if we add 10,000 to it that's going to be still fairly small numbers per household. Just something to consider.

67

00:08:12.540 --> 00:08:27.270

Patricia Ayres: There's two other considerations too. One is that if we go with the \$10,000 and it doesn't pass we still revert back to this year's number, the 237,000.

68

00:08:27.840 --> 00:08:40.650

Patricia Ayres: So we'd have to find that \$10,000 in the funds that we already have and what we had budgeted the year before. The other consideration is that.

69

00:08:42.720 --> 00:08:49.110

Patricia Ayres: oh vote. The vote is going to be in the library.

70

00:08:50.850 --> 00:08:53.820

Patricia Ayres: Voter turnout is very low

71

00:08:55.110 --> 00:08:56.310

Patricia Ayres: when it's in the library.

72

00:08:56.550 --> 00:08:57.300

Lisa Schaertl: Historically.

73

00:08:57.480 --> 00:08:58.680

Patricia Ayres: Historically.

74

00:08:58.680 --> 00:08:59.160

Lisa Schaertl: I wonder what impact last year will have.

75

00:08:59.970 --> 00:09:08.400

Patricia Ayres: Right last year, when it was a mail in ballot it passed by 570 some votes.

76

00:09:10.800 --> 00:09:12.600

Patricia Ayres: versus 300 and something or other.

77

00:09:13.980 --> 00:09:23.010

randallott: And Pat's reminded me of something you know, there is money that we do have set aside for special purposes that are in the library outside of

78

00:09:25.290 --> 00:09:33.840

randallott: outside of the capital fund, outside of Memorial fund, and outside of the operating budget that amounts to around \$13,000

79

00:09:34.650 --> 00:09:47.070

randallott: that we do have set aside, but they are for a purpose and if we chose that another purpose was more important than those, there is about that much money.

80

00:09:47.400 --> 00:09:50.190

Lisa Schaertl: You're talking about like the education fund, for example.

81

00:09:50.190 --> 00:09:52.230

randallott: education fund, the retirement fund, the

82

00:09:52.230 --> 00:10:03.210

randallott: insurance fund. They're not very much they do add up to around \$13,000 and so that is just you know something to be aware of.

83

00:10:05.100 --> 00:10:05.610

randallott: If

84

00:10:06.720 --> 00:10:12.870

randallott: we're in a pickle and we need funds, we can reallocate those.

85

00:10:12.900 --> 00:10:13.890

Patricia Ayres: Right right.

86

00:10:14.100 --> 00:10:14.430

Lisa Schaertl: Okay.

87

00:10:15.480 --> 00:10:26.430

Lisa Schaertl: So I'd like to ask, are trustees ready to adopt a budget, is someone ready to make a motion to propose a budget and vote on it, or do you need more time, do we need to.

88

00:10:28.650 --> 00:10:30.150

Lisa Schaertl: Do you have more questions.

89

00:10:35.520 --> 00:10:37.680

Lisa Schaertl: Andrea you're muted. If you're talking Andrea, you're muted.

90

00:10:38.850 --> 00:10:55.980

Andrea Tillinghast: If we're going to go for 2% you might as well put the 4.4% up and add the \$10,000 because it will be perceived probably the same way by the public, you know if you're going to increase our taxes, whether it's 2% or 4%

91

00:10:57.480 --> 00:11:02.820

Andrea Tillinghast: people aren't going to really debate that they're going to debate whether you're trying to increase the tax at all.

92

00:11:03.060 --> 00:11:09.930

Lisa Schaertl: Exactly and you notice that we avoided talking about percent because when you're several million dollars,

93

00:11:10.950 --> 00:11:26.310

Lisa Schaertl: 2% is real money when you're at \$230,000 yeah 2% versus 4% is 5,000 verses 10,000 it's just it's not huge dollar amounts and it's a small impact on the difference to your tax bill so.

94

00:11:26.640 --> 00:11:28.950

Lisa Schaertl: We avoid talking about percents just for that reason.

95

00:11:28.950 --> 00:11:33.300

Lisa Schaertl: Because it makes it sound so much worse than it really is.

96

00:11:33.720 --> 00:11:34.050

Patricia Ayres: yeah.

97

00:11:37.020 --> 00:11:58.770

Patricia Ayres: The other thing I think it's important that we encourage people to get out to vote too. And it's usually the library users that come to vote, and they will be the ones who will positively for the budget, some years I don't think we get anybody to come in and vote against the library.

98

00:12:00.390 --> 00:12:02.610

Patricia Ayres: Maybe two people and that's it.

99

00:12:03.660 --> 00:12:05.940

randallott: Yeah I know, several people

100

00:12:06.150 --> 00:12:15.510

randallott: thought at the last meeting that, for the sake of the Community and it's been a rough year and people lost their jobs that type of thing, we should keep it low. I'm wondering.

101

00:12:17.070 --> 00:12:22.200

randallott: If we're still feeling that way. Or if we if we feel like

102

00:12:23.280 --> 00:12:25.650

randallott: we need to plan

103

00:12:27.090 --> 00:12:33.030

randallott: for the at least the short term if not the long term, and consider something else.

104

00:12:36.210 --> 00:12:37.620

randallott: You know, consider a little more.

105

00:12:39.090 --> 00:12:49.800

randallott: I was ready, I was going into the last meeting I was thinking, the 2% is where I was, but I was convinced by everybody else that

106

00:12:50.160 --> 00:13:04.020

randallott: probably zero percent was the right move and now I'm really on the fence and i'm thinking i'm just a little nervous going forward with attorneys and that type of thing, but I don't know where everybody else is.

107

00:13:05.310 --> 00:13:05.760

Dusty Mullen: Agreed.

108

00:13:08.850 --> 00:13:13.770

Jill Persson: I think we're in a tough spot, because we have

109

00:13:15.270 --> 00:13:26.190

Jill Persson: these expenses, we know that our building costs are going to go up, whatever happens, we don't know how much they're going to go up, we have these attorney fees.

110

00:13:27.630 --> 00:13:32.850

Jill Persson: yeah, on the other hand, people's assessment just went up.

111

00:13:33.180 --> 00:13:35.070

Peggy Sutton: Right. Deeply.

112

00:13:35.250 --> 00:13:36.030

Peggy Sutton: Significant

113

00:13:37.980 --> 00:13:44.490

Jill Persson: upset about that because salaries are not going up wages are not going up.

114

00:13:45.150 --> 00:13:51.720

Lisa Schaertl: And people don't quite understand that, just because your assessment went up doesn't mean your taxes are going up they don't understand, they think that.

115

00:13:51.720 --> 00:13:52.230

randallott: Well,

116

00:13:53.820 --> 00:14:08.790

randallott: That is true if everybody's assessment goes up the tax rate would probably go down, but if only some people's assessment went up, then their tax rates going up, it depends, how many people were affected by that and how broadly that is spread out.

117

00:14:09.210 --> 00:14:10.590

Jill Persson: So it's tough.

118

00:14:12.480 --> 00:14:15.870

Jill Persson: it's tough, to make a decision, because it feels like there is no good.

119

00:14:16.500 --> 00:14:18.810

randallott: yeah we don't have a good decision.

120

00:14:18.990 --> 00:14:19.890

randallott: We just got to

121

00:14:20.070 --> 00:14:31.050

randallott: go, we don't have a good decision right now that's the unfortunate part of this. You know I think we need to find the better of the of the bad decisions.

122

00:14:33.030 --> 00:14:34.950

Jill Persson: The lesser of two evils, so to speak.

123

00:14:36.420 --> 00:14:36.750

randallott: and

124

00:14:37.050 --> 00:14:42.330

randallott: You know, we might know down the road a few months whether whatever decision we make tonight was right or wrong.

125

00:14:43.710 --> 00:14:44.070

randallott: But.

126

00:14:45.690 --> 00:14:49.680

randallott: I don't think we're going to know for sure tonight right.

127

00:14:50.580 --> 00:14:52.110

Dusty Mullen: When do we need a decision by.

128

00:14:53.010 --> 00:15:02.790

Lisa Schaertl: Tonight. We do need to adopt a budget tonight in order to have time to publish the legal notices in time, as required by law

129

00:15:02.850 --> 00:15:04.140

Jill Persson: for a May 5 vote.

130

00:15:04.470 --> 00:15:13.770

Lisa Schaertl: However, if you really weren't ready, we could call a special meeting of the Board of Trustees next Monday or, and vote on it then, just on the budget.

131

00:15:14.460 --> 00:15:22.470

Jill Persson: That's what I was going to say is and we do have that option with this additional information.

132

00:15:24.120 --> 00:15:26.070

randallott: It might be good to mull on it.

133

00:15:26.100 --> 00:15:37.590

randallott: As long as we can get a quorum there and get everybody's input so if we could. That would be my only reservation, if we could set a time. It would probably just be a very short meeting right.

134

00:15:38.040 --> 00:15:39.780

Patricia Ayres: Yes. And you can have the finance committee meeting too.

135

00:15:41.670 --> 00:15:42.060

randallott: right.

136

00:15:42.540 --> 00:15:46.260

Andrea Tillinghast: Do you want to see the third version, the version with the 10,000

137

00:15:46.890 --> 00:15:48.810

Lisa Schaertl: yes please. Do I have to share.

138

00:15:49.350 --> 00:15:50.220

Andrea Tillinghast: Oh yeah.

139

00:15:50.820 --> 00:15:53.250

randallott: We could put that in the shared drive to.

140

00:15:53.940 --> 00:15:54.300

Patricia Ayres: Where people.

141

00:15:55.440 --> 00:15:56.760

Patricia Ayres: someplace where we can find.

142

00:15:56.760 --> 00:15:56.880

Patricia Ayres: It.

143

00:15:58.020 --> 00:15:58.800

Andrea Tillinghast: I had it here this afternoon.

144

00:15:58.980 --> 00:16:11.340

Lisa Schaertl: So my feeling at this point is, I'd just as soon add the \$10,000 to the budget, knowing that we've got unforeseen legal and building expenses coming and not have to

145

00:16:12.540 --> 00:16:16.950

Lisa Schaertl: cut programs, at the same time we're trying to build support and attendance.

146

00:16:19.410 --> 00:16:20.100

randallott: So the chartreuse

147

00:16:22.200 --> 00:16:43.890

randallott: The chartreuse is exactly 10,000 higher in taxes, is exactly 10,000 higher in income and will be shown at the bottom exactly 10,000 more in expenditures. And everything else stays the same at zero percent.

148

00:16:45.270 --> 00:16:50.370

randallott: And then we have a line item, can you find that Andrea.

149

00:16:50.460 --> 00:16:51.270

Andrea Tillinghast: yep right here.

150

00:16:56.130 --> 00:17:03.660

randallott: Okay, so we had originally had 3000 and so now it's 13,000 Is that correct, am I reading it correctly?

Andrea Tillinghast: Yes.

151

00:17:03.780 --> 00:17:06.630

randallott: that's the extra \$10,000 right there.

152

00:17:09.480 --> 00:17:11.880

Lisa Schaertl: Because I also still do want to spend some money on a

153

00:17:14.580 --> 00:17:19.320

Lisa Schaertl: a facilitator for long range planning, I think that

154

00:17:19.710 --> 00:17:32.850

Lisa Schaertl: especially given all the things that are happening with us in the schools that we do need to start long term long range planning and understand the community's current needs and desires for library services and facilities as we work through this.

155

00:17:35.880 --> 00:17:38.130

Lisa Schaertl: that's what the 3000 was there for before.

156

00:17:38.940 --> 00:17:39.480

Andrea Tillinghast: Yes.

157

00:17:42.540 --> 00:17:43.740

Patricia Ayres: Can we have a straw poll.

158

00:17:45.660 --> 00:17:51.180

Lisa Schaertl: Sure, I would vote for the yellow column.

159

00:17:52.620 --> 00:17:53.190

Patricia Ayres: where's yellow.

160

00:17:53.280 --> 00:17:54.990

Jill Persson: Can you make that a little bit bigger, I'm having a hard time reading.

161

00:17:54.990 --> 00:17:57.240

Lisa Schaertl: I would vote for draft five.

162

00:17:57.300 --> 00:17:59.400

Patricia Ayres: Draft Five. okay yeah I would to, at this point

163

00:17:59.520 --> 00:18:00.660

Peggy: I would too.

164

00:18:01.110 --> 00:18:03.750

Patricia Ayres: We have really nothing to lose.

165

00:18:04.170 --> 00:18:04.800

Lisa Schaertl: Exactly.

166

00:18:04.830 --> 00:18:05.070

Lisa Schaertl: If it

167

00:18:05.220 --> 00:18:06.720

Lisa Schaertl: goes down

Patricia Ayers: ten thousand dollars.

168

00:18:09.210 --> 00:18:09.810

randallott: yeah.

169

00:18:11.460 --> 00:18:17.100

randallott: I didn't want to go here, but I think I think we need to just because there's just too many uncertainties.

Patricia Ayres: Right.

170

00:18:17.820 --> 00:18:24.450

randallott: And if things work out perfectly and we don't need it, you know we could we could lower our tax rate next year.

Lisa Schaertl: Exactly.

171

00:18:26.250 --> 00:18:28.290

randallott: Or we can,

172

00:18:29.580 --> 00:18:37.410

randallott: We just need to be clear, that's why I asked Andrea put it this way because it's very clear

173

00:18:38.670 --> 00:18:52.080

randallott: that everything else stayed the same at zero percent, because that's where we were heading, and then \$10,000 here is easily explainable we're only putting it here for this reason, that we were surprised when the school presented us the scenario,

174

00:18:52.500 --> 00:18:53.190

Patricia Ayres: Right.

175

00:18:53.250 --> 00:18:56.700

randallott: And we don't feel like we have an alternative other than to get some

176

00:18:57.720 --> 00:19:02.670

randallott: advice and if

177

00:19:03.870 --> 00:19:04.260

randallott: in

178

00:19:05.760 --> 00:19:11.610

randallott: either either scenario, if we don't spend it on the Attorney, we will need it for other things.

179

00:19:11.700 --> 00:19:13.500

Lisa Schaertl: On rent, building rent, yeah.

180

00:19:13.560 --> 00:19:21.390

randallott: You know, even if it's some other location, which I hope it isn't, it would be

181

00:19:22.830 --> 00:19:25.290

randallott: a lot more than that yeah.

182

00:19:25.380 --> 00:19:27.990

Lisa Schaertl: We're going to have to do some serious fundraising if we end up having to move.

183

00:19:27.990 --> 00:19:32.520

randallott: Yeah and whatever we can, grants, whatever we can get.

184

00:19:34.230 --> 00:19:37.710

Lisa Schaertl: So would someone like to move to adopt this budget?

Patricia Ayres: Me

[several speakers – unintelligible]

185

00:19:39.900 --> 00:19:40.230

Lisa Schaertl: We have

186

00:19:40.710 --> 00:19:42.870

Lisa Schaertl: a motion from Pat Ayres to adopt

187

00:19:42.870 --> 00:19:43.260

the

188

00:19:47.850 --> 00:19:58.020

Lisa Schaertl: budget with a tax levy of \$237,890 and a total expense of, can you scroll down, a

189

00:20:01.110 --> 00:20:05.100

Lisa Schaertl: total expense of \$243,079.

190

00:20:06.240 --> 00:20:07.470

Lisa Schaertl: Is there any question.

191

00:20:08.790 --> 00:20:09.810

Patricia Ayres: Can we have a voice vote.

192

00:20:10.860 --> 00:20:12.690

Lisa Schaertl: Yet, but first does anyone have any questions.

193

00:20:16.440 --> 00:20:18.750

Lisa Schaertl: Okay. Are you suggesting roll call vote.

Patricia Ayres: Yes.

194

00:20:19.200 --> 00:20:20.220

Lisa Schaertl: okay.

195

00:20:20.520 --> 00:20:22.470

Lisa Schaertl: Peggy can we do a roll call vote, please.

196

00:20:22.500 --> 00:20:23.790

Peggy: Wait a minute I dropped my pen.

197

00:20:24.300 --> 00:20:24.840

Unknown Speaker: whoops.

198

00:20:28.140 --> 00:20:29.310

Peggy: halfway across the room.

199

00:20:31.920 --> 00:20:34.530

Peggy: Okay roll call vote Pat Ayres.

Patricia Ayres: Aye.

200

00:20:34.770 --> 00:20:37.170

Peggy: Dustine Mullen.

201

00:20:41.910 --> 00:20:42.960

Peggy: What did you say Dustine?

Dustine Mullen: Aye

202

00:20:43.350 --> 00:20:46.230

Peggy: okay, Randy.

Randallott: AYe

203

00:20:47.220 --> 00:20:49.350

Peggy: Jill Persson

Jill Persson: Aye .

204

00:20:50.220 --> 00:20:52.530

Peggy: Lisa Schaertl.

Lisa Schaertl: Aye

205

00:20:52.800 --> 00:20:54.900

Peggy: Kim Sutter

Kim Sutter: Aye.

206

00:20:55.650 --> 00:20:59.010

Peggy: Peggy Sutton, Aye.

207

00:21:01.440 --> 00:21:05.370

Lisa Schaertl: OK motion carries this will be the budget that we present to voters.

208

00:21:07.500 --> 00:21:11.460

Lisa Schaertl: And we can instruct the library director to prepare the legal notices.

209

00:21:12.840 --> 00:21:13.410

Andrea Tillinghast: Yes, ma'am.

210

00:21:13.650 --> 00:21:16.680

Lisa Schaertl: And place them. Okay, and then the

211

00:21:19.500 --> 00:21:25.440

Lisa Schaertl: Pat, you normally do the work to prepare for the budget vote, but you're going to need some help I think right.

212

00:21:27.120 --> 00:21:27.480

Patricia Ayres: me?

213

00:21:27.780 --> 00:21:31.050

Lisa Schaertl: This year, and she is the one that usually does the ballot and.

214

00:21:31.770 --> 00:21:33.090

Patricia Ayres: Oh for nominations yeah.

215

00:21:33.780 --> 00:21:36.690

Lisa Schaertl: For the budget vote, you prepare the ballot and.

216

00:21:38.160 --> 00:21:39.420

Patricia Ayres: No I don't do anything with budget.

217

00:21:40.530 --> 00:21:41.040

Peggy: Ballots.

218

00:21:42.090 --> 00:21:46.860

Andrea Tillinghast: Now it's been years and years since I did this for this library, maybe 2011 but

219

00:21:47.640 --> 00:21:47.880

Andrea Tillinghast: I

220

00:21:48.180 --> 00:21:49.560

Andrea Tillinghast: always did it yeah.

221

00:21:50.520 --> 00:21:50.940

Andrea Tillinghast: It's no problem.

222

00:21:51.480 --> 00:21:52.890

Andrea Tillinghast: i've got all the files.

223

00:21:53.460 --> 00:21:57.600

Lisa Schaertl: Okay, so if you could prepare the ballot and work with us to

224

00:21:58.680 --> 00:22:03.120

Lisa Schaertl: Get that ready, and then we approve the ballot next month is that right, and then.

225

00:22:04.680 --> 00:22:09.570

Lisa Schaertl: We can approve the ballot in April, and then we can prepare to vote in May.

226

00:22:11.070 --> 00:22:11.400

Lisa Schaertl: awesome.

227

00:22:12.540 --> 00:22:18.210

Lisa Schaertl: Okay, so good. Thank you so much, everybody, and if you could stop sharing.

228

00:22:21.210 --> 00:22:25.320

Lisa Schaertl: Next on the agenda is the policy committee nothing to report.

229

00:22:26.580 --> 00:22:30.960

Lisa Schaertl: Pat has no facilities report. Kim do you have anything from personnel.

230

00:22:32.340 --> 00:22:34.560

Kimberly Sutter: Other than what Andrea

231

00:22:34.950 --> 00:22:39.180

Kimberly Sutter: mentioned earlier, with our meeting with her, no.

232

00:22:40.080 --> 00:22:50.520

Lisa Schaertl: Great. Thank you. Long range planning Peggy, I wanted to talk about that, you had at one time been interested in kicking off that committee, are you still interested in doing that.

233

00:22:57.180 --> 00:22:57.570

Peggy: I'm, I

234

00:22:58.290 --> 00:23:04.200

Peggy: guess i'll help with it, I don't know how much work it would be, I am a pretty busy person.

235

00:23:05.520 --> 00:23:09.150

Peggy: Because I am also the President of the Legion auxiliary.

236

00:23:11.880 --> 00:23:18.480

Lisa Schaertl: Okay, so we had planning was Lisa and Pat, Peggy and Dusty. And Lisa and Pat and Peggy are...

237

00:23:19.470 --> 00:23:20.190

Peggy: I mean, I could

238

00:23:21.300 --> 00:23:31.890

Peggy: I would need help with it because I am very busy and plus I do the Minutes and then i'm doing the tape recording and all that too.

239

00:23:33.600 --> 00:23:34.890

Peggy: Where I type that out.

240

00:23:40.650 --> 00:23:43.650

Dusty Mullen: The job got little bit bigger this year.

241

00:23:44.070 --> 00:23:49.620

Lisa Schaertl: Yeah. Well let's sit on it a bit we've done we've done a lot tonight let's sit on it for a bit, but I would want to.

242

00:23:51.600 --> 00:23:56.580

Peggy: When would you want to start it? You did say May last time, so what are you looking for what month.

243

00:23:59.160 --> 00:24:03.660

Lisa Schaertl: I guess, we can still wait til May. I'm eager to get started sooner than later, just because

244

00:24:04.950 --> 00:24:17.610

Lisa Schaertl: I envisioned this including outreach to the board that the facilities ad hoc committee is doing, I envisioned outreach to the community groups that Andrea is already doing, and just kind of formalize it to really start

245

00:24:19.410 --> 00:24:32.700

Lisa Schaertl: both assessing what the Community needs and wants from a library and at the same time doing outreach to show and demonstrate and tell what it is that we do for the Community and what it is we offer.

246

00:24:32.700 --> 00:24:44.190

randallott: Maybe each committee could look at what we each do, and we all have to do a little, not a huge thing, but we each have to do a little slice of that, I mean.

247

00:24:44.610 --> 00:25:00.720

randallott: You know, we do have informational meetings we do have, I mean even personnel, why do we have a Personnel Committee, so that our staff is more responsive to the Community. So there's things that each committee could come up with and send to the

248

00:25:01.860 --> 00:25:09.630

randallott: Long Range plan to start to incorporate you know, in terms of little things that we already do that we can expand on, possibly, too.

249

00:25:10.800 --> 00:25:11.100

Jill Persson: yeah.

250

00:25:11.970 --> 00:25:18.180

Jill Persson: Lisa last time we did some in depth planning PLS was able to help.

251

00:25:19.320 --> 00:25:21.360

Jill Persson: Help us develop a survey.

252

00:25:21.930 --> 00:25:22.560

Jill Persson: So we did.

253

00:25:22.770 --> 00:25:25.530

Jill Persson: have to develop the survey and then.

254

00:25:27.270 --> 00:25:32.010

Jill Persson: The girl scouts went out and solicited responses.

255

00:25:33.420 --> 00:25:41.100

Jill Persson: So that might be a way because you get a lot more responses when somebody's standing in front of you asking questions.

256

00:25:42.180 --> 00:25:52.560

Lisa Schaertl: yeah there's a lot of help that pioneer library system can provide us and you know, in terms of templates and surveys and how to approach it it's just a matter of that we need someone.

257

00:25:53.580 --> 00:26:08.130

Lisa Schaertl: On our end spearheading it and driving it and making a plan of what to do. So i'm going to table that for March i'll bring it up again in April and May and we'll see if we can get a small group going to get started on that.

258

00:26:11.070 --> 00:26:11.520

Lisa Schaertl: All right.

259

00:26:19.440 --> 00:26:23.580

Lisa Schaertl: Okay unfinished business I don't think we have any unfinished business did I miss anything.

260

00:26:25.980 --> 00:26:28.020

Lisa Schaertl: New business I don't think I have any new business.

261

00:26:29.280 --> 00:26:36.000

Lisa Schaertl: I did, I think I skipped over it in the nominations report that we are going to nominate

262

00:26:38.040 --> 00:26:40.440

Lisa Schaertl: a candidate, Amy or Jessica, to

263

00:26:41.580 --> 00:26:46.770

Lisa Schaertl: fill the vacancy on the board of trustees if they're still, we haven't scared them away yet.

264

00:26:48.510 --> 00:26:49.260

randallott: Well they're both here, it's amazing.

265

00:26:51.660 --> 00:26:56.580

Lisa Schaertl: And i've noted two items under correspondence and communications.

266

00:26:58.080 --> 00:26:59.430

Lisa Schaertl: Does anyone have anything else.

267

00:27:01.410 --> 00:27:07.440

Lisa Schaertl: All right, then the meeting is adjourned at 8:25 and I'm going to stop the recording.