

TRANSCRIPT of the April 20, 2020 meeting of the Red Jacket Community Library Board of Trustees

1

00:00:17.039 --> 00:00:23.310

L Schaertl: Okay, I'll call then call the meeting to order at 7:04, can we please have a roll call.

2

00:00:25.020 --> 00:00:45.240

Peggy: Okay. The trustees that are present is Peggy Sutton, Roxie O'Brien, Randy Ott, Jill Persson, Lisa Schaertl, Kim Sutter. Treasure is present, Chris Harris, and we have Jan Boor that is also on, and for the library staff we have Andrea,

3

00:00:46.320 --> 00:00:56.190

Peggy: Christine LaTerra, Bonnie Curtis and Kathleen Honchen. I'm not sure if I've missed anybody because I can't see everybody

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00:00:56.940 --> 00:00:58.260

Peggy: And then I have twelve

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00:00:58.560 --> 00:01:00.000

L Schaertl: Pat Ayres just joined, Peggy.

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00:01:00.060 --> 00:01:04.050

Peggy: Pat Ayres just joined. Okay, so we have seven trustees.

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00:01:05.790 --> 00:01:06.090

Peggy: Okay.

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00:01:10.530 --> 00:01:11.100

L Schaertl: um

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00:01:12.600 --> 00:01:13.950

L Schaertl: Approval of the agenda.

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00:01:15.960 --> 00:01:18.780

L Schaertl: Are there any comments, questions or additions to the agenda.

11

00:01:20.160 --> 00:01:21.300

Randall Ott: No. Okay.

12

00:01:21.330 --> 00:01:22.740

L Schaertl: I'll take the agenda, as approved.

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00:01:23.790 --> 00:01:26.820

L Schaertl: This section of our meeting is public and staff comments and

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00:01:26.820 --> 00:01:31.620

L Schaertl: announcements and I want to announce that this meeting is taking place remotely via video

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00:01:31.620 --> 00:01:40.770

L Schaertl: Conference in accordance with the governor's executive order to 202.1 regarding emergency adjustments to the Open Meetings law in response to the covert 19 pandemic.

16

00:01:41.370 --> 00:01:54.120

L Schaertl: This change was announced at least two weeks prior to today. Several methods via several methods, including the library website the enewsletter and signage on the front door. The public has the ability to view or listen to this meeting proceeding online.

17

00:01:54.600 --> 00:01:56.160

L Schaertl: This meeting is being recorded.

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00:01:56.700 --> 00:02:02.460

L Schaertl: A transcript of the meeting will be posted on the library website. In addition to the usual minutes

19

00:02:03.210 --> 00:02:18.540

L Schaertl: At this time we welcome public comments in accordance with our public comment policy, which essentially allow invites our constituents to speak for maximum of three minutes. Is there anyone guests who have a public comment to make.

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00:02:22.110 --> 00:02:31.650

L Schaertl: Hearing none, I have another announcement, the trustees are encouraged to attend the online pioneer library systems workshops. There are two coming up and they've moved online.

21

00:02:31.950 --> 00:02:44.580

L Schaertl: On April 23 there's Trustee Roles and Responsibilities which is an excellent workshop encourage even older trustees to attend and on May 19 is financial Oversight for Libraries, which I think is going to be very helpful for a lot of us.

22

00:02:47.070 --> 00:02:47.550

L Schaertl: Okay.

23

00:02:47.580 --> 00:02:48.570

Patricia Ayres: Question.

24

00:02:49.170 --> 00:02:50.400

Patricia Ayres: Do you have a date for those

25

00:02:52.140 --> 00:02:53.160

Patricia Ayres: Pls meetings.

26

00:02:53.850 --> 00:02:55.290

L Schaertl: Yes, April 23

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00:02:55.770 --> 00:02:58.830

Patricia Ayres: Yeah, but there's no time. There's no time on the agenda.

28

00:02:59.250 --> 00:03:02.010

L Schaertl: Pat, if you were to go to the

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00:03:03.060 --> 00:03:04.620

L Schaertl: I'll send you the link. There's if you go

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00:03:04.620 --> 00:03:05.880

L Schaertl: Okay pioneer library.

31

00:03:06.210 --> 00:03:08.550

L Schaertl: website, there's a there's links for all of you.

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00:03:08.550 --> 00:03:10.830

L Schaertl: Can think one of them's at seven. And one of them said six

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00:03:11.040 --> 00:03:12.330

Patricia Ayres: Remember, okay. So there they are.

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00:03:12.840 --> 00:03:14.790

Patricia Ayres: Yeah. Okay. Thanks.

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00:03:16.470 --> 00:03:16.920

L Schaertl: Okay.

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00:03:18.270 --> 00:03:19.320

Jan Boor: Is it six

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00:03:20.640 --> 00:03:22.710

Jill Persson: Yeah, the April 23 is at seven.

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00:03:23.220 --> 00:03:24.000

Patricia Ayres: Okay, thank you.

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00:03:25.110 --> 00:03:29.550

L Schaertl: Okay, very good. Are there any other public and staff comments and announcements?

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00:03:30.780 --> 00:03:35.580

L Schaertl: Okay, very good. We'll move on to the next APPROVAL OF MINUTES FROM THE MARCH 9 board meeting.

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00:03:36.600 --> 00:03:38.970

L Schaertl: Does anybody I'll display the Minutes.

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00:03:39.000 --> 00:03:43.860

L Schaertl: Just let me know if you want me to scroll all the trustees have access to this.

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00:03:46.680 --> 00:03:49.710

Patricia Ayres: I move we approve the minutes of the March meeting.

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00:03:50.580 --> 00:03:55.170

L Schaertl: We have a motion by Pat Ayres to approve the minutes of the March meeting, is there any discussion.

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00:03:56.310 --> 00:03:57.120

L Schaertl: All in favor.

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00:03:57.690 --> 00:03:58.740

Jill Persson, others: Aye. Aye.

47

00:03:59.100 --> 00:03:59.730

L Schaertl: Opposed.

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00:04:01.440 --> 00:04:03.540

L Schaertl: Motion carries. The minutes are approved.

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00:04:07.620 --> 00:04:13.320

L Schaertl: Financial Reports and approval of expenditures. Treasurer's Report by Christopher Harris, Chris.

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00:04:13.590 --> 00:04:15.390

L Schaertl: Let me know what you'd like me to display.

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00:04:16.380 --> 00:04:18.090

Chris Harris: Why don't we start off with the balance sheet.

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00:04:23.370 --> 00:04:36.420

Chris Harris: Enlarge it a touch. Yeah, that's good. Um, so the top half of the page. We have our assets and this is comparative to the June 2019 balance. So you'll see that

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00:04:36.450 --> 00:04:37.500

Chris Harris: We went from about

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00:04:37.500 --> 00:05:00.510

Chris Harris: \$235,000 in assets at the end of June last year to we're about \$246,000 now most of that is in cash, so about \$228,000 of that \$246,000 is in cash. There's a little bit in furniture and fixtures. That's, that's not yet depreciated about \$18,000 worth. But overall,

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00:05:02.190 --> 00:05:10.170

Chris Harris: A positive increase in assets. If you scroll down a little bit you can see the current liabilities.

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00:05:11.760 --> 00:05:14.490

Chris Harris: The accounts payable, are those unpaid bills.

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00:05:14.790 --> 00:05:17.520

Chris Harris: Pretty much exactly the same as what we had last

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00:05:17.940 --> 00:05:25.710

Chris Harris: June total equity reflects that increase in assets you went for about 234 last year to about 245 now.

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00:05:27.720 --> 00:05:30.450

Chris Harris: Alright any questions at all on the balance sheet.

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00:05:33.240 --> 00:05:38.700

Chris Harris: All right then, if you want to go to the budget versus actual

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00:05:41.580 --> 00:05:44.100

Chris Harris: So this is not comparative. This is just

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00:05:44.100 --> 00:05:48.090

Chris Harris: For this is just for July through

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00:05:48.120 --> 00:05:50.370

Chris Harris: March and we have

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00:05:51.720 --> 00:05:57.540

Chris Harris: So far from the taxes standpoint, we knew what that number was going to be. So that's exactly spot on.

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00:05:58.260 --> 00:06:13.980

Chris Harris: If you scroll down a little bit. You can see it, there's an increase in the gifts received or over budget by about \$2,500 and that causes most of the revenue increase from the 198 or so that was budgeted to the 202 that's an actual

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00:06:15.240 --> 00:06:35.550

Chris Harris: Scroll down a little farther. And you can see that the salaries are a little bit over budget right now. The benefits are pretty close to budget and the other payroll expenses are also pretty close to budget right about \$24,000 or so if you scroll down some of the

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00:06:36.090 --> 00:06:47.430

Chris Harris: Some of the larger changes. And most of these as of right now, or just due to timing. So there we have under spent an adult print and audio. We're down by about \$2,000 as compared to budget.

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00:06:48.210 --> 00:07:00.360

Chris Harris: furniture and equipment down near the bottom of the page is over by 22 but really \$17,000 or so was paid by the capital grant. That's for the improvements to the

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00:07:02.100 --> 00:07:09.840

Chris Harris: To the checkout area. So if you look at if you take that out. We're so about \$3,000 or so, over on furniture and equipment.

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00:07:10.740 --> 00:07:12.240

Andrea Tillinghast: That would have been the new computers.

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00:07:12.930 --> 00:07:13.710

Chris Harris: Right. Yep.

72

00:07:16.470 --> 00:07:34.350

Chris Harris: If you scroll down a little farther we have the, the last big change is going to be in the BOCES, the Mandarin and that that's just timing that hasn't come in yet and the contingency expense that's that was a plug that was in the budget and there's no actual usage in that for

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00:07:36.120 --> 00:07:38.070

Chris Harris: In the current operations.

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00:07:38.100 --> 00:07:46.410

Chris Harris: So I'll be glad you have zero there. But we have about \$6,000 that was budgeted. So overall, our net income is about

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00:07:47.490 --> 00:07:57.300

Chris Harris: Is about \$11,000 compared to about 16 but when you add the \$17,000 that came from the capital fund we're over budget, rather than being on your budget.

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00:08:01.680 --> 00:08:03.570

Chris Harris: Any questions at all on that.

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00:08:06.840 --> 00:08:09.150

Randall Ott: No, thanks for your response on those. I think

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00:08:10.470 --> 00:08:12.540

Randall Ott: I think you'll have to explain that to me some other time.

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00:08:15.660 --> 00:08:16.080

L Schaertl: Yeah.

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00:08:16.620 --> 00:08:19.320

L Schaertl: The Finance Committee has been asking some questions basically

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00:08:19.320 --> 00:08:29.670

L Schaertl: About how to manage the budget spreadsheet. When it comes to the operating budget versus the capital fund and trying to understand the best way to do that, which is why I'm looking forward to the Pioneer Library System

82

00:08:31.110 --> 00:08:36.240

L Schaertl: presentation. Okay, good. Um, anything else then, Chris?

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00:08:37.050 --> 00:08:39.000

Chris Harris: Well, that's all I have. Okay.

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00:08:39.240 --> 00:08:41.880

L Schaertl: I'm going to move on into the claims reviewer report.

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00:08:46.590 --> 00:08:59.820

Randall Ott: So, everything was in order, um, in terms of expenses. I had to make some changes because some of the claims that are that you'll see in the shared drive actually accounted for.

86

00:09:01.380 --> 00:09:15.600

Randall Ott: well they may have been requested or they may have the voucher may have started in March, but they're actually going to be paid in April, so you won't see them on there. For example, the zoom payment. Or there's a Staples payment if you go there and look

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00:09:17.610 --> 00:09:30.660

Randall Ott: won't show up until the next the next audit. So while we have are a, we need a motion to approve our debits and if you recall last meeting we did not approve February debits

88

00:09:31.920 --> 00:09:46.650

Randall Ott: And so we need to approve both February and March debits and then we don't have many claims too many claims this month \$1,297.78 in claims so we need two motions for that.

89

00:09:47.370 --> 00:09:56.070

L Schaertl: do, does anybody want to look at the claims. These are all the bills. They've been put in the drive for you to review prior to the meeting. Do you want to look at them. Are there any questions about them.

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00:09:57.900 --> 00:10:08.700

Roxie.OBrien: Okay, well, I'll make a motion to approve the claims for February and March. Do I can, I have to do two separate ones?

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00:10:09.870 --> 00:10:10.320

Randall Ott: Yeah.

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00:10:10.560 --> 00:10:13.680

L Schaertl: You might refer to the agenda for recommended motion.

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00:10:14.640 --> 00:10:15.810

Roxie.O'Brien: I can't see that.

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00:10:16.560 --> 00:10:17.760

Roxie.O'Brien: and you guys at the same time.

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00:10:18.450 --> 00:10:24.090

Randall Ott: We have claims for March, and then we'll need another motion for the debits per February and March.

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00:10:24.540 --> 00:10:26.070

Roxie.O'Brien: Okay, so

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00:10:26.130 --> 00:10:27.210

Roxie.O'Brien: I'll make a motion.

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00:10:29.280 --> 00:10:35.730

Roxie.O'Brien: To approve the unpaid payments made prior to the board meeting, the amount of

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00:10:38.010 --> 00:10:39.150

Roxie.O'Brien: I don't see an amount

100

00:10:39.870 --> 00:10:40.590

L Schaertl: Do you have

101

00:10:41.760 --> 00:10:46.440

L Schaertl: A MOTION TO APPROVE unpaid claims totalling 1029.77

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00:10:46.980 --> 00:10:47.940

Roxie.O'Brien: Yep. Okay.

103

00:10:48.090 --> 00:10:51.150

L Schaertl: Because I don't think we had any payments made prior to board approval, this time.

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00:10:53.250 --> 00:10:54.120

Randall Ott: Just the debits

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00:10:54.270 --> 00:11:02.790

L Schaertl: We have a motion by Roxie O'Brian to approve unpaid claims totally 1029 77 any discussion.

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00:11:03.840 --> 00:11:04.590

L Schaertl: All in favor.

107

00:11:05.100 --> 00:11:06.090

Jill Persson and others: Aye. Aye.

108

00:11:08.820 --> 00:11:09.600

L Schaertl: Opposed? Motion carries.

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00:11:11.160 --> 00:11:15.300

L Schaertl: That next we can need a motion to approve debit card purchases

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00:11:16.140 --> 00:11:31.770

Peggy: I'll make a motion to approve the debit card purchases totaling \$495.78 for February 2020 and \$262.23 for March 2020

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00:11:32.670 --> 00:11:35.790

L Schaertl: Thank you, Peggy Sutton, is there any discussion?

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00:11:37.290 --> 00:11:38.250

L Schaertl: All in favor?

113

00:11:38.730 --> 00:11:39.870

Kim and others: Aye. Aye.

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00:11:41.730 --> 00:11:42.720

L Schaertl: Opposed? And motion carries.

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00:11:43.890 --> 00:11:51.720

L Schaertl: All right, now I regret that we have the resignation of our treasurer Chris Harris. I'll move to

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00:11:52.770 --> 00:12:01.590

L Schaertl: Whereas Christopher Harris of Interwoven Financial Health has submitted intend to resign as library treasure and is willing to assist the library in the transition to a new treasurer.

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00:12:02.100 --> 00:12:10.890

L Schaertl: Be it therefore resolved at the Board of Trustees of the Red Jacket Community Library hereby accepts the resignation of Christopher Harris's library treasure effective April 21 2020

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00:12:11.430 --> 00:12:20.610

L Schaertl: And be at further resolved at the board hereby authorizes Christopher Harris to provide consulting services commencing April 21 2020 and continuing through April 30 2020

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00:12:21.000 --> 00:12:32.490

L Schaertl: With termination of service effective May 1 2020 and be further resolved that the board here by approves payment in the amount of \$500 consistent with the existing monthly fixed rate to Christopher Harris.

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00:12:32.820 --> 00:12:38.520

L Schaertl: As compensation for all services provided during the month of April 2020. Are there any questions.

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00:12:40.710 --> 00:12:41.490

L Schaertl: All in favor.

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00:12:42.540 --> 00:12:42.840

Jill Persson and others: Aye.

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00:12:44.880 --> 00:12:46.260

L Schaertl: Opposed? And Motion unanimously carries

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00:12:46.650 --> 00:12:47.310

Randall Ott: Thanks, Chris.

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00:12:47.820 --> 00:12:48.810

Jill Persson: Thank you, Chris.

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00:12:49.020 --> 00:12:49.830

Peggy: Thank you.

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00:12:49.920 --> 00:12:50.730

Patricia Ayres: Thank you.

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00:12:50.910 --> 00:12:51.900

Chris Harris: Thank you guys.

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00:12:53.550 --> 00:12:55.830

L Schaertl: Will you stay with us for the meeting or

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00:12:57.000 --> 00:13:02.010

Chris Harris: what did you do need. you have questions for me. do you why do you have things that you need me for?

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00:13:02.760 --> 00:13:04.410

L Schaertl: Maybe just hang on for just a few minutes.

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00:13:04.710 --> 00:13:04.950

Chris Harris: Sure.

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00:13:06.120 --> 00:13:07.830

L Schaertl: Um okay so

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00:13:09.780 --> 00:13:11.880

L Schaertl: Can I have someone volunteer to do the next motion.

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00:13:13.620 --> 00:13:14.310

Jill Persson: I can do it.

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00:13:15.540 --> 00:13:17.160

Jill Persson: Okay, you want to do it, Randy?

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00:13:17.430 --> 00:13:18.360

Randall Ott: Go ahead, you're personnel

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00:13:20.670 --> 00:13:30.750

Jill Persson: Okay, whereas Janine Boor was a finalist among all candidates interviewed for the position of library treasurer by the Board of Trustees search committee in December 2019

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00:13:31.320 --> 00:13:41.610

Jill Persson: And whereas Janine Boor has expressed an interest in filling the vacancy to serve as library treasurer and to serve unpaid in the month of April 2020 and may 2020

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00:13:42.420 --> 00:13:48.330

Jill Persson: And whereas the Personnel Committee and the finance committee proposed a monthly fixed rate of \$500

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00:13:48.690 --> 00:14:00.450

Jill Persson: As an acceptable rate of pay for treasurer responsibilities described in policy 500-3, be it therefore resolved the Board of Trustees of the Red Jacket Community Library.

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00:14:00.720 --> 00:14:12.030

Jill Persson: In accordance with article for of the bylaws of the Red Jacket Community Library hereby appoint Janine Boor as library Treasurer effective April 21 2020

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00:14:13.080 --> 00:14:25.680

Jill Persson: And be at further resolved that the board hereby approves a fixed monthly salary in the amount of \$500 to Janine Boor for services provided as library treasurer effective June 1 2020

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00:14:26.550 --> 00:14:31.830

L Schaertl: So that is the motion. Thank you. I'm from Jill Persson. Um, are there any questions.

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00:14:34.530 --> 00:14:35.310

L Schaertl: All in favor?

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00:14:35.940 --> 00:14:36.960

Roxie.O'Brien and others: Aye. Aye.

147

00:14:37.080 --> 00:14:37.410

Peggy: Aye.

148

00:14:37.710 --> 00:14:38.520

L Schaertl: Any opposed?

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00:14:39.690 --> 00:14:41.280

L Schaertl: Motion carries. Thank you. Janine.

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00:14:41.910 --> 00:14:42.510

Jill Persson: Welcome aboard.

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00:14:43.860 --> 00:14:44.550

Jill Persson: Hey,

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00:14:45.840 --> 00:14:49.740

L Schaertl: So will swear in the new Treasurer. Jan, could you please

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00:14:51.090 --> 00:14:51.690

L Schaertl: Read the oath.

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00:14:53.070 --> 00:14:55.470

Jan Boor: I Janine Boor do solemnly swear

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00:14:56.910 --> 00:15:09.000

Jan Boor: That I will support the Constitution of the United States and the Constitution of the State of New York. And that I will faithfully discharge the duties of the office of treasure of the Red Jacket Public Library according to the best of my ability.

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00:15:10.020 --> 00:15:12.150

L Schaertl: Thank you. I will send you the forms.

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00:15:12.600 --> 00:15:12.990

Jan Boor: Okay.

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00:15:13.170 --> 00:15:16.500

L Schaertl: For you to have notarized and file with the county clerk.

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00:15:17.010 --> 00:15:17.370

Jan Boor: Okay.

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00:15:19.020 --> 00:15:21.780

L Schaertl: Right. Directors report, Andrea

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00:15:22.440 --> 00:15:26.790

Andrea Tillinghast: Okay, well, it hasn't been your typical month

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00:15:31.050 --> 00:15:32.490

Patricia Ayres: (laughter) Talk about an understatement.

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00:15:34.920 --> 00:15:40.530

Andrea Tillinghast: Um, so you can see from the programming statistics that

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00:15:42.510 --> 00:15:42.810

Andrea Tillinghast: About

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00:15:43.020 --> 00:15:53.340

Andrea Tillinghast: You know, halfway through the month when we closed on March 17 I listed all the programs that were anticipated for the rest of the month for statistical purposes.

166

00:15:55.200 --> 00:16:01.860

Andrea Tillinghast: But I think that people in people's fear they were already... attendance at some programs were dwindling

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00:16:03.300 --> 00:16:10.140

Andrea Tillinghast: We had about half the number in our after school club house and midweek movie compared to what we usually have

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00:16:11.400 --> 00:16:13.170

Andrea Tillinghast: We had a St. Patrick's Day.

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00:16:14.910 --> 00:16:24.810

Andrea Tillinghast: Party on the 11th and we only had five people come compared to what we expected. So you can see the numbers, we're already starting to be affected by people's

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00:16:26.370 --> 00:16:27.960

Andrea Tillinghast: Knowledge of what's been going on.

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00:16:29.070 --> 00:16:34.740

Andrea Tillinghast: So there were 75 people in house for our programs for those first couple weeks in March.

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00:16:36.840 --> 00:16:39.480

Andrea Tillinghast: I gave you the information from the

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00:16:41.190 --> 00:16:43.620

Andrea Tillinghast: The guidance from PLS and from NYLA

174

00:16:44.640 --> 00:17:02.850

Andrea Tillinghast: About tracking virtual and online programs that we're offering. So just to give you a rundown of how people responded to different Facebook posts and it's really pretty incredible. You know, 552 people read about our COVID response.

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00:17:05.610 --> 00:17:16.200

Andrea Tillinghast: 621 people read about the free Wi Fi being 24/7 and 36 people shared it 696 people

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00:17:18.270 --> 00:17:23.130

Andrea Tillinghast: Looked at the quarantine photo challenge and 185 people shared it so

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00:17:24.990 --> 00:17:31.260

Andrea Tillinghast: That's pretty impressive to think that many people are looking at our posts and or sharing or reacting to them.

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00:17:33.300 --> 00:17:37.920

Andrea Tillinghast: And it still continues on that way. So we're sharing a variety of

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00:17:39.090 --> 00:17:40.020

Andrea Tillinghast: Programs.

180

00:17:42.780 --> 00:17:50.370

Andrea Tillinghast: Ideas of things to do for kids, general knowledge, you know, like the DMV is closed. If you need to register your car.

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00:17:51.810 --> 00:18:01.680

Andrea Tillinghast: Information about the food cupboards, different digital tools, all sorts of stuff that we think people could be interested in for the most part we're seeing a lot of

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00:18:02.820 --> 00:18:04.560

Andrea Tillinghast: interest in our Facebook page so.

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00:18:06.210 --> 00:18:12.270

Andrea Tillinghast: We have had a couple of personnel staff meetings and

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00:18:13.770 --> 00:18:14.790

Andrea Tillinghast: Those were interesting

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00:18:16.380 --> 00:18:26.880

Andrea Tillinghast: The first two were held when we were still in the library, getting ready for all of this and and we had one on April 3 which was held on zoom like this.

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00:18:29.820 --> 00:18:31.830

Andrea Tillinghast: As far as outreach and programming.

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00:18:33.960 --> 00:18:46.170

Andrea Tillinghast: you know I did spend some time here to contact people that are signed up for programs and performers, people we had set to lead meeting different programs throughout this and canceling those.

188

00:18:50.820 --> 00:18:57.030

Andrea Tillinghast: Patricia Ayres is going to fill you in on information that she's gotten from Tim Burns about

189

00:18:59.820 --> 00:19:01.050

Andrea Tillinghast: The facilities upgrade.

190

00:19:02.160 --> 00:19:04.230

Andrea Tillinghast: So I won't steal her thunder.

191

00:19:06.990 --> 00:19:07.530

Patricia Ayres: And lightning.

192

00:19:08.340 --> 00:19:09.030

Andrea Tillinghast: Yeah.

193

00:19:14.310 --> 00:19:20.040

Andrea Tillinghast: So you'll see the information about my health insurance is coming up later on the agenda.

194

00:19:22.620 --> 00:19:38.790

Andrea Tillinghast: There's been a lot of research on my part for the families first Corona response act, the Care Act payroll protection, employee furloughs, the executive orders from the governor every day.

195

00:19:41.220 --> 00:19:41.820

Andrea Tillinghast: But

196

00:19:43.800 --> 00:19:44.700

Andrea Tillinghast: Luckily, with

197

00:19:44.970 --> 00:19:45.480

Andrea Tillinghast: Ron

198

00:19:45.900 --> 00:19:51.360

Andrea Tillinghast: at PLS, the director at PLS it's really been pretty easy to follow.

199

00:19:52.680 --> 00:20:07.320

Andrea Tillinghast: There was a big debate over whether libraries could participate in payroll protection program, but that's not so for our type of library because we aren't able to take out loans because of being taxpayer funded the way we are so.

200

00:20:12.960 --> 00:20:15.120

Andrea Tillinghast: I think we're about to talk about

201

00:20:17.070 --> 00:20:20.940

Andrea Tillinghast: The procedure in case I were to get

202

00:20:21.690 --> 00:20:22.020

Andrea Tillinghast: Seriously ill. Or die.

203

00:20:22.530 --> 00:20:30.240

L Schaertl: So yeah, I'll just interject that as I was looking at some of the emails coming across my desk. I

204

00:20:31.320 --> 00:20:52.020

L Schaertl: Asked Andrea to draft some continuity plan in the event that she were to become ill or die. And she was kind of draft something up. So hopefully you've all had a chance to look at it, it's pretty. It's quite COVID specific but there are some other parts of it that are generic here's where

205

00:20:53.400 --> 00:21:05.760

L Schaertl: Those who've been on the board for a while, would be familiar with this, the temporary division of the director's duties and how we would keep the library running while we tried to figure out how to fill that that role.

206

00:21:07.920 --> 00:21:12.870

L Schaertl: Is what it is. So does anybody have any questions on this document.

207

00:21:14.280 --> 00:21:21.420

Randall Ott: Will we be able to comment on that. I see you put it up as a first presentation a first reading.

208

00:21:21.540 --> 00:21:21.960

Andrea Tillinghast: Yeah.

209

00:21:22.350 --> 00:21:25.860

Randall Ott: Okay, so we can comment before the next meeting. Yes. Okay.

210

00:21:26.280 --> 00:21:36.180

L Schaertl: And as I was looking at it. I'm thinking that this I'm starting to differentiate between policies and procedures and I'm going to view this as more of a procedure.

211

00:21:37.980 --> 00:21:38.160

Jill Persson: Right

212

00:21:38.700 --> 00:21:54.900

L Schaertl: A document that we keep us as a board and kind of instructions with what steps we can follow should this situation arise. We've also got... Jill has been kind enough to write up procedures about hiring a director and hiring a treasurer. So those procedures would go there.

213

00:21:57.180 --> 00:22:03.870

Andrea Tillinghast: Yeah, I mean, I've spent a good amount of the time doing different trainings, you know, how to use zoom

214

00:22:06.210 --> 00:22:08.760

Andrea Tillinghast: doing virtual meetings, team building

215

00:22:09.810 --> 00:22:15.600

Andrea Tillinghast: You can see the list there. They're just a lot being offered and a lot to keep up on

216

00:22:16.860 --> 00:22:18.930

Andrea Tillinghast: But rest assured, I'm on it.

217

00:22:20.370 --> 00:22:21.090

L Schaertl: We thank you

218

00:22:21.240 --> 00:22:22.980

Patricia Ayres: Yes. Good job so far.

219

00:22:23.310 --> 00:22:23.760

Andrea Tillinghast: Thanks.

220

00:22:29.970 --> 00:22:31.740

L Schaertl: Did you want to address the disaster plan, Andrea ?

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00:22:32.820 --> 00:22:39.810

Andrea Tillinghast: The disaster plan. I found the copy of the disaster plan. Apparently it was approved by the board.

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00:22:41.100 --> 00:22:41.370

Andrea Tillinghast: In 2015.

223

00:22:45.630 --> 00:22:56.820

Andrea Tillinghast: It really needs revision, because you can see if you read through it. It refers to our boiler system and our HVAC, things that we don't... This was obviously taken from

224

00:22:57.660 --> 00:23:08.100

Andrea Tillinghast: Another document and just sort of boilerplate and used for us, whoever wrote this, it doesn't matter. But so it needs some I need some work.

225

00:23:09.240 --> 00:23:09.720

Andrea Tillinghast: I think that

226

00:23:11.310 --> 00:23:21.840

Andrea Tillinghast: the nuts and bolts of that are good, but I didn't know if anyone's familiar with this because it's not loaded on my policies, it's not in our website.

227

00:23:25.200 --> 00:23:26.730

Andrea Tillinghast: I don't know if anyone's even... knew we had it.

228

00:23:26.790 --> 00:23:29.670

Roxie.O'Brien: I remember it, but I don't know.

229

00:23:29.910 --> 00:23:31.530

Jill Persson: No, I don't remember seeing it.

230

00:23:32.490 --> 00:23:36.390

Jill Persson: I did notice that Seth and Nicole were listed as the contact people

231

00:23:37.890 --> 00:23:48.840

L Schaertl: And I remember before I was on the board, I was doing the website and people I was asked to put the disaster plan up a website and then I was asked to remove it, because they didn't want it up on the public site for whatever reason, I do not know.

232

00:23:49.680 --> 00:23:59.910

L Schaertl: I'm not sure if this is a policy, can I make, can I asked for her volunteer to take the lead in reviewing this disaster plan with Andrea and working on an update?

233

00:24:02.250 --> 00:24:03.090

Kim: Sure, I'll do it.

234

00:24:03.900 --> 00:24:04.650

L Schaertl: Kim. Thank you.

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00:24:05.730 --> 00:24:11.160

L Schaertl: And I don't think we have an urgent timeline for it but just let's let's get it rolling. Okay.

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00:24:12.420 --> 00:24:17.700

Andrea Tillinghast: I also wanted to put it up because as it stands, this is the plan.

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00:24:19.980 --> 00:24:25.410

Andrea Tillinghast: So this is you know what the board has approved for us to follow.

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00:24:26.520 --> 00:24:28.350

Andrea Tillinghast: So far, and apply it.

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00:24:28.680 --> 00:24:43.410

Randall Ott: I remember hearing discussion. Um, if it has references to the school disaster plan. I believe the school had asked us to take it off the website because some things needed to be kept confidential.

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00:24:44.340 --> 00:24:45.030

Jill Persson: Yeah, like

241

00:24:45.330 --> 00:24:47.100

Randall Ott: Like off-site locations.

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00:24:48.510 --> 00:24:48.900

Roxie.O'Brien: Right.

243

00:24:49.380 --> 00:24:52.470

Randall Ott: Yeah, I don't know if those have been removed from this one or not.

244

00:24:52.560 --> 00:24:53.850

Jill Persson: Yeah, I didn't see those

245

00:24:55.650 --> 00:25:00.930

Randall Ott: I remember hearing discussion about that. So I haven't looked through this one though.

246

00:25:01.380 --> 00:25:02.940

Jill Persson: I read through it yesterday.

247

00:25:04.140 --> 00:25:21.390

Jill Persson: It refers to off-site locations. It doesn't specify where they are. So it could be that it was removed that information was removed, and it was never put back up. Um, I don't know why we would put this on our website.

248

00:25:22.770 --> 00:25:26.310

L Schaertl: No, in fact, maybe it goes in the procedures folder, but it's just I

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00:25:26.310 --> 00:25:27.060

Jill Persson: Would yeah

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00:25:27.270 --> 00:25:32.160

L Schaertl: being right that we do need to have it updated so that we have a plan that we're following

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00:25:32.160 --> 00:25:39.840

L Schaertl: Yeah, looking at it and saying, oh, obviously that's not the right thing and then the director has to make a decision in absence of guidance from the trustees.

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00:25:40.200 --> 00:25:46.560

Jill Persson: The also the other thing is, I know some procedures have changed since this was written because I know when

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00:25:48.180 --> 00:25:53.790

Jill Persson: Christine and I were tag teaming and trying to hold things together, between directors.

254

00:25:54.780 --> 00:26:09.420

Jill Persson: I delegated the decision making for closing the library to her and I think Lisa, I think you've carried that through. But in this plan it specifies that the Board President makes the final decision, I believe.

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00:26:10.050 --> 00:26:11.790

Andrea Tillinghast: That's very interesting.

256

00:26:12.120 --> 00:26:18.210

Andrea Tillinghast: Because this there are areas of this disaster plan that are in conflict with policies we have adopted

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00:26:18.600 --> 00:26:19.170

Jill Persson: Yes.

258

00:26:19.710 --> 00:26:22.800

Andrea Tillinghast: A policy we have adopted it says the library director will make the decision to close.

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00:26:22.800 --> 00:26:27.450

Andrea Tillinghast: Yep. And that's in conflict with this. So I just, it needs to be reworked

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00:26:27.900 --> 00:26:30.660

Jill Persson: Absolutely.

Kim: Well, and I wonder also

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00:26:31.110 --> 00:26:39.090

Kim: I know some of the schools are discussing with BOCES the shelter in place if there was a You know a threat an outside threat.

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00:26:39.630 --> 00:26:51.720

Kim: And how safe that actually is and whether you should move. So I wonder if we have to check with BOCES to see what they're coming out with you know if there's an active shooter and what that looks like and how we want to work with that.

263

00:26:52.590 --> 00:26:53.040

Jill Persson: Yeah.

264

00:26:53.550 --> 00:26:55.860

Kim: You know, that's another thing I don't want to think of but

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00:26:56.160 --> 00:26:58.560

Kim: I know at school. They're trying to

266

00:27:00.120 --> 00:27:03.120

Kim: You know, do you run out your back door and get out of the building.

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00:27:03.360 --> 00:27:07.740

Kim: Or do you shelter in place. So that's a question we have to figure out there as well.

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00:27:08.160 --> 00:27:09.360

Jill Persson: Well, the other thing is

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00:27:09.510 --> 00:27:12.720

Jill Persson: They're often children in the library. And this plan says

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00:27:14.280 --> 00:27:17.520

Jill Persson: Do with whichever situation make a judgment call.

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00:27:18.630 --> 00:27:22.530

Jill Persson: And it doesn't necessarily take into account that you may have to

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00:27:24.060 --> 00:27:25.440

Jill Persson: Escort people out

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00:27:26.700 --> 00:27:35.970

Jill Persson: There was a couple places where it was unclear about what you would do with someone who was physically disabled. If you had to exit the building and one place. It says, take them with you, which

274

00:27:36.630 --> 00:27:48.990

Jill Persson: Staff may not physically be able to do. And in another place. It says, leave them in a safe place and let emergency personnel would know where they are. But it doesn't really clarify what that safe place might be. It depends on the situation.

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00:27:49.860 --> 00:27:50.190

Andrea Tillinghast: Right.

276

00:27:52.740 --> 00:27:58.050

L Schaertl: So thank you, Kim for taking the taking the lead on that to update that with Andrea and

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00:27:58.860 --> 00:27:59.760

Kim: Let me know if you need any more help.

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00:28:01.110 --> 00:28:04.290

L Schaertl: Okay, anything else in directors report?

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00:28:08.790 --> 00:28:09.990

L Schaertl: I don't have a committee

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00:28:10.050 --> 00:28:11.430

L Schaertl: Report for the policy.

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00:28:11.490 --> 00:28:23.340

L Schaertl: Other than to note that any policies that have review dates earlier than 2016 are going to need to be reviewed by the end of the year to meet the new minimum standards for libraries that go into effect January 1 so

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00:28:24.180 --> 00:28:36.840

L Schaertl: We didn't have any policy committee meetings this month, or I think even last month with all the COVID 19 going on, but we're going to have to start having policy meetings and start getting things rolling again in order to be compliant.

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00:28:39.510 --> 00:28:39.990

L Schaertl: Pat.

284

00:28:40.620 --> 00:28:49.710

Patricia Ayres: All right. Okay. I had a chance to contact Tim Burns about the plan to move forward with the Library

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00:28:50.130 --> 00:29:05.910

Patricia Ayres: remodel project and he said that today the representative from SEI who was the architect on the job. AJ is the only name I have, I have no idea what his last name is. But anyway, he's going to be in charge. So he'll be

286

00:29:06.480 --> 00:29:23.190

Patricia Ayres: Kind of a clerk of the works for the whole project and they're going to begin with the carpet and AJ was to meet with Pro Carpet from Rochester, which is a big commercial carpeting business to

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00:29:25.140 --> 00:29:34.860

Patricia Ayres: The estimate for the job and also the timing and it looks like the school isn't going to open much before next September.

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00:29:35.760 --> 00:29:53.970

Patricia Ayres: I'm thinking, and I'm thinking that's because they're going to go ahead and start with the construction while they have all this extra time and the goal is to get the Connect Trac in as soon as possible. Creative Library Concepts is going to try and get

289

00:29:55.110 --> 00:30:16.110

Patricia Ayres: the ConnectTrac to us. And then the school electricians will begin putting it down. For those of you that don't know what ConnectTrac is it's a new kind of electrical wiring that you can put under or over carpeting so that you don't have to trench the floor.

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00:30:16.530 --> 00:30:16.740

Patricia Ayres: As

291

00:30:17.250 --> 00:30:24.330

Patricia Ayres: Things were really concerned about that if we were going to have to get electricity to the center where the new

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00:30:25.560 --> 00:30:41.400

Patricia Ayres: circ desk is going to go. We have to have electricity there and there is none except one where the old computers were that the school had in that circle. So they're going to try and get that done. And then when the carpet comes, they're ready to go.

293

00:30:44.820 --> 00:30:47.520

Patricia Ayres: unless anybody has any questions, that's about all the information

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00:30:48.840 --> 00:30:50.790

Jill Persson: I love his life so

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00:30:52.140 --> 00:30:54.450

Roxie.O'Brien: I know they did stop construction.

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00:30:54.900 --> 00:31:10.080

Roxie.O'Brien: But then they stopped last week laid everybody off, but then they started again today we got an email say that they were coming back and I did see the guys working around today. Last week I did see Charlene and Tim with a piece of carpet in the library.

297

00:31:10.500 --> 00:31:11.490

Roxie.O'Brien: When I walked through

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00:31:11.670 --> 00:31:12.510

Roxie.O'Brien: So I was like, whoop

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00:31:13.800 --> 00:31:14.430

Roxie.O'Brien: But

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00:31:15.360 --> 00:31:19.350

Randall Ott: So Pat, then the ConnecTrac is gonna go underneath the carpet, then for certain then

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00:31:19.800 --> 00:31:20.970

Patricia Ayres: I do not know that

302

00:31:21.180 --> 00:31:21.810

Randall Ott: Okay.

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00:31:22.470 --> 00:31:25.680

Patricia Ayres: But it looks like. And if they're trying to get it in before the carpet goes

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00:31:25.860 --> 00:31:27.000

Randall Ott: Yeah I would prefer that

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00:31:27.510 --> 00:31:28.260

Patricia Ayres: Yeah, me too.

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00:31:28.500 --> 00:31:29.220

Randall Ott: Me too. Yeah.

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00:31:29.250 --> 00:31:34.170

Patricia Ayres: Yes. So things are going to move forward sooner than later.

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00:31:34.470 --> 00:31:34.860

L Schaertl: Right.

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00:31:35.670 --> 00:31:41.850

Andrea Tillinghast: There's not much to report on the desk. I did approve the shop drawings and reviewed them.

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00:31:43.140 --> 00:31:52.170

Andrea Tillinghast: By phone with Nancy from CLC but the manufacturing company. They're closed right now so we're

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00:31:52.170 --> 00:31:52.800

Patricia Ayres: Oh really

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00:31:54.300 --> 00:31:57.240

Patricia Ayres: So we may have to store that eventually

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00:31:58.500 --> 00:32:00.180

Patricia Ayres: Just wait until we can get it and

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00:32:00.390 --> 00:32:00.900

Andrea Tillinghast: Um hm

315

00:32:02.130 --> 00:32:02.580

Patricia Ayres: Put it in

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00:32:06.450 --> 00:32:06.780

L Schaertl: OK. Anything else on facilities then? No?

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00:32:11.370 --> 00:32:11.670

Patricia Ayres: I'm done.

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00:32:13.140 --> 00:32:14.850

L Schaertl: So

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00:32:23.400 --> 00:32:27.930

L Schaertl: As I was looking at all the health information policy plans and

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00:32:28.980 --> 00:32:48.840

L Schaertl: Disaster policies. I also wanted to look into providing health insurance for Andrea as we had discussed when we hired her we wanted her to figure out a plan for how to provide health insurance coverage for her. So having looked carefully at the budget expenditures to date.

321

00:32:49.980 --> 00:33:07.800

L Schaertl: You, you probably remember that this benefit was included in our budget for 2020-2021 and I wanted to study the budget and see if there were a way we could start earlier and concluded that given the

322

00:33:09.780 --> 00:33:16.290

L Schaertl: Review of the budget performance year to date and the anticipated expenses for the remainder of the year that

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00:33:17.040 --> 00:33:29.190

L Schaertl: Together with ... I've worked with Randy and we agree that we can authorize this benefit to begin June 1 2020 rather than waiting for July fiscal year to begin

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00:33:29.910 --> 00:33:42.750

L Schaertl: So I will move to authorize an expenditure of \$741.37 per month for the Excellus BCBS platinum 4 plan for director Andrew Tillinghast

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00:33:43.170 --> 00:34:05.040

L Schaertl: With an employee contribution via payroll deduction of 239.70 per month or 119.85 per pay period with an effective date of June 1 2020 and that is the plan that Andrea had proposed for the next fiscal year. And that's what we budgeted for. So this is basically starting it a month sooner.

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00:34:07.170 --> 00:34:08.880

L Schaertl: Any questions about that motion?

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00:34:09.990 --> 00:34:15.120

Randall Ott: Is the 741 the full expense or is that is our portion of the expense?

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00:34:15.480 --> 00:34:23.970

L Schaertl: That is the full expense and then Andrea will have a payroll deduction of 239 which makes the total expense to the library 501 something

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00:34:25.080 --> 00:34:25.620

Randall Ott: That's what I was thinking, yeah.

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00:34:28.590 --> 00:34:29.520

L Schaertl: Further questions?

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00:34:31.560 --> 00:34:32.370

L Schaertl: All in favor?

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00:34:33.690 --> 00:34:34.050

Kim and others: Aye

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00:34:34.830 --> 00:34:35.340

L Schaertl: Opposed?

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00:34:36.960 --> 00:34:38.370

L Schaertl: Motion carries, unanimously.

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00:34:43.500 --> 00:34:44.250

Roxie.O'Brien: Oh, stay healthy.

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00:34:44.640 --> 00:34:45.510

Patricia Ayres: Healthy, yes.

337

00:34:46.440 --> 00:34:49.260

L Schaertl: Finance Committee report, let's see,

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00:34:51.660 --> 00:34:53.940

Roxie.O'Brien: You know you're serious.

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00:34:57.120 --> 00:34:58.320

L Schaertl: For finance committee.

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00:34:59.520 --> 00:35:00.810

Randall Ott: Finance Committee report.

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00:35:02.700 --> 00:35:25.920

Randall Ott: We approved the budget last month, Andrea found a spreadsheet error in the income portion, the total income is the same, however, and so there's no reason to act on it because the total budget that we're proposing doesn't change and the tax levy doesn't change. So

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00:35:27.780 --> 00:35:35.220

Randall Ott: So just wanted to note that that error was found and identified and it's an internal income.

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00:35:36.300 --> 00:35:37.320

Randall Ott: Issue in the budget.

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00:35:38.730 --> 00:35:46.020

Randall Ott: And we can't vote until June 1 at the earliest at this point.

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00:35:46.410 --> 00:35:51.600

Randall Ott: And who knows, you know, what the real date of the budget's going to be

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00:35:52.530 --> 00:36:00.360

Randall Ott: Or when it can go into effect, when it can be voted on by the public. So we'll have to wait. Andrea will have to, you know when she hears, I'm sure she'll let us know.

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00:36:01.410 --> 00:36:02.490

Randall Ott: When what PLS

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00:36:02.490 --> 00:36:03.420

Randall Ott: advises us or

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00:36:04.680 --> 00:36:04.980

Randall Ott: The governor.

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00:36:07.800 --> 00:36:09.630

Randall Ott: Issues, a new decision.

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00:36:11.220 --> 00:36:24.870

Randall Ott: And then the only new thing from our end, since we're replacing our treasurer, we thought was good time to look at our treasurer responsibilities in terms of library treasurer policy.

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00:36:25.470 --> 00:36:37.020

Randall Ott: And so we had a little email conference amongst the committee and really the changes that we've made really just described our existing practice.

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00:36:37.740 --> 00:36:50.250

Randall Ott: So this policy was last reviewed, about a year ago, but since we hired Chris. We kind of rewrote the policy. So it's consistent with what he's been doing and so

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00:36:53.010 --> 00:37:03.060

Randall Ott: That's really the only changes we've made, but we're putting up for a first reading, it's not final. We're not going to vote on it tonight I want everybody to look at it and

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00:37:04.140 --> 00:37:15.720

Randall Ott: Not sure when will present it for a final reading, but this is the direction we're heading in. Feel free to make any comments on it for any questions or email Roxie or Jessica.

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00:37:16.860 --> 00:37:17.130

Randall Ott: Or myself.

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00:37:18.690 --> 00:37:20.490

Patricia Ayres: I have a question.

Randall Ott: Yes.

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00:37:21.990 --> 00:37:27.180

Patricia Ayres: Do you want to include that they are to come to monthly board meetings.

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00:37:28.560 --> 00:37:32.940

Patricia Ayres: No implication there that they've got to come to board meetings.

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00:37:34.080 --> 00:37:40.950

Randall Ott: We need... what's required is that we need a report, we like that they come to board meetings, but

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00:37:43.920 --> 00:37:52.410

Randall Ott: I think they like that they come to board meetings which is as often is trustees come to board meetings which is most of the time whenever they can unless there's something else going on.

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00:37:52.890 --> 00:37:57.030

Randall Ott: But yeah, we can talk about that for sure.

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00:37:57.300 --> 00:37:59.070

Patricia Ayres: Okay, just something to think about.

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00:37:59.340 --> 00:37:59.520

Randall Ott: Yeah.

365

00:38:00.810 --> 00:38:01.740

Randall Ott: It's a thought.

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00:38:02.790 --> 00:38:03.180

L Schaertl: The other

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00:38:03.270 --> 00:38:03.720

L Schaertl: Thing.

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00:38:04.110 --> 00:38:15.480

L Schaertl: Is when we looked at signature cards and we had made the change to that the treasurer is not on our signature card, and I believe we did that in order to enforce the segregation of duties, since the treasurer is doing bookkeeping.

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00:38:16.020 --> 00:38:23.040

L Schaertl: That we had decided not to have the treasurer on our signature cards. that probably should be documented, if not in this policy then somewhere else.

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00:38:24.720 --> 00:38:27.780

Randall Ott: Yeah I alluded to it in here. If you scroll up

371

00:38:28.470 --> 00:38:35.130

Patricia Ayers: Yes, not a significant ...

Randall Ott: I think it was at your recommendation, Chris, wasn't it, because we had, we had always had that as part of

372

00:38:36.210 --> 00:38:37.200

Randall Ott: Part of it and

373

00:38:38.550 --> 00:38:39.210

L Schaertl: Oh here it is.

374

00:38:40.260 --> 00:38:42.720

Randall Ott: So, yeah.

L Schaertl: Is that right, Chris.

375

00:38:44.610 --> 00:38:50.550

Chris Harris: Yes. Yep. That's what I suggested okay with that. That's definitely good for the segregation of duties.

376

00:38:52.800 --> 00:38:53.220

L Schaertl: Thank you.

377

00:38:54.750 --> 00:39:08.400

L Schaertl: Um, any other questions or comments on this policy since this is the first reading, please mark them up and we'll bring this up for approval. I hope next month, and it'll be helpful for our new treasure to have this

378

00:39:08.400 --> 00:39:09.300

L Schaertl: Documented to guide her.

379

00:39:10.320 --> 00:39:11.610

Randall Ott: And Jan, you can comment too

380

00:39:12.330 --> 00:39:12.690

Jan Boor: Okay.

381

00:39:14.970 --> 00:39:16.860

Jan Boor: I don't see anything I'm concerned about yet.

382

00:39:20.700 --> 00:39:25.890

L Schaertl: Next on the agenda is long range planning, which is something that will get around to one of these days.

383

00:39:28.890 --> 00:39:31.710

L Schaertl: Once, once we get back into the into the library.

384

00:39:33.360 --> 00:39:36.270

L Schaertl: Nomination. Roxie, do you have anything on nominations

385

00:39:36.570 --> 00:39:40.050

Roxie.OBrien: I wish I do. I mean, I

386

00:39:41.970 --> 00:39:52.440

Roxie.OBrien: Out of probably six that I emailed left voicemails with, I did both. I only got response from two and they were too busy to

387

00:39:53.010 --> 00:40:11.220

Roxie.OBrien: You know, I mean one of them was Rich Rice , which I kind of knew because he's really into the fire department. And then the other one that did respond back with Jody Pegorek. So Jill too. I mean, I emailed her separately to and she never responded back and the Weeds and

388

00:40:13.980 --> 00:40:14.910

Roxie.OBrien: Oh, who was

389

00:40:17.310 --> 00:40:20.250

Roxie.OBrien: I have to go back through and look at my emails I

390

00:40:20.400 --> 00:40:34.020

Roxie.O'Brien: One other one that I haven't. Yes, yes, I, I never heard back from him. He there and I was gonna text Dorcas because I have his mom and just throw it out there to her and see if she could put a bug in his ear, because

391

00:40:34.350 --> 00:40:37.710

Roxie.O'Brien: Tom, wasn't he never responded and she did talk to him.

392

00:40:38.460 --> 00:40:40.800

Roxie.O'Brien: But I don't know who else

393

00:40:41.100 --> 00:40:43.140

Andrea Tillinghast: And it was just never heard back from Mr Weed

394

00:40:43.920 --> 00:40:53.340

Roxie.O'Brien: Note, or the Brian. Brian there too, on the corner. He's the other one that I never heard back from that has the business right there. Um,

395

00:40:53.730 --> 00:40:55.440

Peggy: Yeah, Brian Beaton. Yeah.

396

00:40:55.470 --> 00:40:56.490

Roxie.O'Brien: Did anybody

397

00:40:56.880 --> 00:40:58.530

Randall Ott: you contacted Jim Lynch.

398

00:40:59.310 --> 00:41:07.890

Roxie.O'Brien: I I left him an email. But see, he never answered my email back. So maybe I will see if I can talk to his Mom.

399

00:41:11.040 --> 00:41:14.700

Roxie.O'Brien: What about did anybody contact the library or answer.

400

00:41:14.790 --> 00:41:17.160

Roxie.O'Brien: The email to the library with any interest.

401

00:41:17.430 --> 00:41:18.060

L Schaertl: No, not yet.

402

00:41:18.930 --> 00:41:19.290

Roxie.O'Brien: All right.

403

00:41:19.350 --> 00:41:21.300

Jill Persson: Roxy. What about Dustine Mott

404

00:41:23.700 --> 00:41:27.240

Roxie.O'Brien: You think she's doing a lot of home decorating right now.

405

00:41:27.900 --> 00:41:34.140

Jill Persson: I know. But I also know she works a paychex. So I'm thinking, she's got the financial background to that can help Randy.

406

00:41:34.440 --> 00:41:35.670

Roxie.O'Brien: Let me get something to write with.

407

00:41:36.750 --> 00:41:37.440

Roxie.O'Brien: Character.

408

00:41:37.800 --> 00:41:39.360

Andrea Tillinghast: Yeah, who is it?

409

00:41:40.260 --> 00:41:41.370

Jill Persson: Justine Mott

410

00:41:41.850 --> 00:41:42.120

Andrea Tillinghast: Oh,

411

00:41:43.980 --> 00:41:52.620

L Schaertl: So with COVID 19 and New York on pause. Obviously, people aren't doing petitions and we don't know when they'll be elected.

412

00:41:53.130 --> 00:42:04.470

L Schaertl: Technically Roxie's term expires June 2020 we're waiting for advice from the state as to how we deal with that. And we do have a vacant seat for from a resignation. So

413

00:42:05.250 --> 00:42:06.300

Roxie.OBrien: We need two spots.

414

00:42:06.300 --> 00:42:08.190

L Schaertl: Just please I know it's hard to network when

415

00:42:08.190 --> 00:42:18.090

L Schaertl: You're self quarantining but network and try to see if you can invite people to learn more about being a trustee and let us know if they're interested

416

00:42:18.660 --> 00:42:21.690

Jill Persson: Roxie, do you want me to reach out to Jill Pagorek again for you?

417

00:42:22.770 --> 00:42:28.110

Roxie.OBrien: Um, yeah, I mean, as I said, she never answered my email. So if you

418

00:42:28.380 --> 00:42:32.550

Roxie.OBrien: Yeah, if you want to, because you touch base with her with Boy Scouts and stuff too. Don't you,

419

00:42:32.760 --> 00:42:37.380

Jill Persson: Yeah, yeah, we've done. We've done some stuff between Boy Scouts and Girl Scouts.

420

00:42:38.700 --> 00:42:44.340

Roxie.OBrien: Yeah, I'm just really stumped. I was I really wanted to find a gentleman to join.

421

00:42:44.340 --> 00:42:45.540

Roxie.OBrien: The board

Patricia Ayres: I have a thought.

422

00:42:46.860 --> 00:42:47.280

Roxie.OBrien: Yes.

423

00:42:48.540 --> 00:42:51.480

Patricia Ayres: I spoke to the Weed that you

424

00:42:52.500 --> 00:42:55.590

Patricia Ayres: Were both talking about he's the one that's involved with the Chamber.

425

00:42:58.170 --> 00:43:08.370

Patricia Ayres: Okay. He expressed an interest to me about a year ago, almost think it was at this social with Andrea that he would be interested in being

426

00:43:08.790 --> 00:43:16.830

Patricia Ayres: A trustee, but when I told him what it involved, he kind of peddled back a little on that but

427

00:43:17.880 --> 00:43:20.730

Patricia Ayres: A different time now. So maybe he would be interested

428

00:43:21.930 --> 00:43:25.710

Roxie.OBrien: I did, I emailed them in the end of February.

429

00:43:26.280 --> 00:43:34.920

Roxie.OBrien: Was when I went through and emailed them all out, trying because they have to have so i will try and you know email him again. But I did say in the email that

430

00:43:35.220 --> 00:43:43.710

Roxie.OBrien: You know, they could contact the library for more information. They could check the website. So that was hoping that if they didn't respond to me that maybe they would have, you know, emailed the library.

431

00:43:44.040 --> 00:43:45.210

Patricia Ayres: Right, right. He

432

00:43:45.420 --> 00:43:47.670

Patricia Ayres: He's got a pretty full plate. I think so.

433

00:43:47.760 --> 00:43:53.730

Roxie.O'Brien: I do too. And that like the ones with Rich and Jody, I, I knew they were both very involved in other community things

434

00:43:54.750 --> 00:44:04.260

L Schaertl: At this point I guess I'd asked every trustee to think about have two or three people that might potentially be a good fit and good interested, and email those names to Roxie.

435

00:44:05.130 --> 00:44:06.990

L Schaertl: And contact info please

436

00:44:08.130 --> 00:44:08.460

Roxie.O'Brien: I'm going to go off and you're going to go on?

437

00:44:10.320 --> 00:44:11.580

Roxie.O'Brien: My husbands raising his hand

438

00:44:16.560 --> 00:44:17.280

L Schaertl: You're gonna be extended

439

00:44:20.640 --> 00:44:21.120

L Schaertl: Drafted

440

00:44:22.170 --> 00:44:22.290

Roxie.O'Brien: I

441

00:44:22.350 --> 00:44:23.970

Roxie.O'Brien: Also, Pat, I thought too

442

00:44:24.540 --> 00:44:27.240

Roxie.O'Brien: Your daughter's going to be going off in the US, um,

443

00:44:28.380 --> 00:44:29.220

Patricia Ayres: Whoa. Don't go there.

444

00:44:33.510 --> 00:44:33.840

Andrea Tillinghast: I don't know if I would want to

445

00:44:34.170 --> 00:44:35.580

Andrea Tillinghast: Be on a committee with my mom.

446

00:44:37.320 --> 00:44:39.960

Jill Persson: You know, same thing. Yeah, maybe.

447

00:44:40.350 --> 00:44:46.410

Patricia Ayres: Maybe in 2022 when I'm going off. She may be, you know, calmed down enough that she's ready to get back in

448

00:44:47.370 --> 00:44:47.880

L Schaertl: All right, let's

449

00:44:49.590 --> 00:44:50.010

Patricia Ayres: Listen.

450

00:44:51.480 --> 00:44:51.990

L Schaertl: Let's, let's

451

00:44:52.080 --> 00:44:56.460

L Schaertl: Move on, rather than continuing to throw out names, please send the names to Roxie, if you have any more.

452

00:44:56.460 --> 00:44:57.090

L Schaertl: Ideas, please.

453

00:44:57.150 --> 00:44:57.810

Roxie.OBrien: Thank you.

454

00:44:58.440 --> 00:45:02.970

L Schaertl: Okay, so we have a final. Um, is there any unfinished business that I missed

455

00:45:03.510 --> 00:45:07.710

Randall Ott: Well, I just wanted to mention that Mr. McLaughlin is on my screen. I know.

456

00:45:08.760 --> 00:45:09.270

Randall Ott: He

457

00:45:09.390 --> 00:45:12.450

Randall Ott: Was our first library director, so I didn't know

458

00:45:14.760 --> 00:45:16.260

Andrea Tillinghast: Yeah, scroll all the way down.

459

00:45:16.380 --> 00:45:17.340

Andrea Tillinghast: Randy about

460

00:45:18.270 --> 00:45:20.190

Patricia Ayres: Can we get rid of whatever is on there now because I've

461

00:45:21.840 --> 00:45:22.290

Patricia Ayres: Tried

462

00:45:23.220 --> 00:45:25.710

Bob: By the pictures are down our by the pictures.

463

00:45:29.250 --> 00:45:30.480

Patricia Ayres: Am I supposed to do something.

464

00:45:31.230 --> 00:45:35.730

Roxie.OBrien: In the bottom corner there's a little line, spread it out with your arrow.

465

00:45:36.630 --> 00:45:38.730

Randall Ott: Are you joining from Long Island, Bob.

466

00:45:39.150 --> 00:45:39.810

Bob: Still here.

467

00:45:42.270 --> 00:45:42.390

Patricia Ayres: I

468

00:45:42.750 --> 00:45:43.920

Patricia Ayres: Don't see any lines.

469

00:45:44.040 --> 00:45:45.870

Jill Persson: Actually, I don't see anything either.

470

00:45:46.500 --> 00:45:49.560

Bob: attending the friends meeting was really is still on my bucket list.

471

00:45:51.900 --> 00:45:53.010

Randall Ott: Those are all postponed too

472

00:45:54.120 --> 00:45:55.890

Patricia Ayres: To hear your voice. How you doing,

473

00:45:56.340 --> 00:45:57.510

Bob: Very well, thank you.

474

00:45:57.870 --> 00:46:00.810

Patricia Ayres: Good, good. I wish I could see you but I can't get rid of this.

475

00:46:00.840 --> 00:46:02.250

Patricia Ayres: Google Drive business.

476

00:46:05.010 --> 00:46:06.690

L Schaertl: Well I have one more document to share and

477

00:46:06.690 --> 00:46:08.070

L Schaertl: I would do that maybe

478

00:46:08.460 --> 00:46:11.460

Patricia Ayres: I would change this the first time seeing him.

479

00:46:13.080 --> 00:46:13.650

Bob: Okay.

480

00:46:15.480 --> 00:46:18.300

Patricia Ayres: So we're going to finish the meeting. And then we get back to Bob?

481

00:46:18.540 --> 00:46:23.700

L Schaertl: Yeah, let's do that. So because we have one more bit of business and that new businesses.

482

00:46:23.730 --> 00:46:26.100

L Schaertl: Is we do have to have a board motion. Motion to

483

00:46:26.100 --> 00:46:35.760

L Schaertl: Approve this Annual report. It's been presented a couple of times and Andrea has submitted a couple of corrections, which are in that folder.

484

00:46:38.100 --> 00:46:40.710

L Schaertl: Does anybody have any questions about it. We've all had a

485

00:46:40.710 --> 00:46:41.610

L Schaertl: Chance to review.

486

00:46:46.980 --> 00:46:49.050

L Schaertl: Do we have a motion to approve this report.

487

00:46:49.560 --> 00:46:56.790

Patricia Ayres: So moved.

L Schaertl: We have a motion from Pat Ayres to approve the annual report for Public and Association libraries. Is there any question.

488

00:46:58.200 --> 00:46:59.040

L Schaertl: All in favor?

489

00:46:59.550 --> 00:47:00.330

Jill Persson and others: Aye. Aye.

490

00:47:00.780 --> 00:47:02.430

L Schaertl: Aye. Any opposed.

491

00:47:03.660 --> 00:47:07.980

L Schaertl: And motion carries. OK, so now Pat wants to see Bob

492

00:47:08.010 --> 00:47:08.760

L Schaertl: So let's...

493

00:47:11.580 --> 00:47:12.780

Randall Ott: Close your screen, maybe

494

00:47:16.110 --> 00:47:16.710

Patricia Ayres: Put this

495

00:47:19.740 --> 00:47:20.400

Patricia Ayres: There's Randy.

496

00:47:24.690 --> 00:47:25.380

Bob: Thank you.

497

00:47:26.790 --> 00:47:28.020

Patricia Ayres: How are you enjoying this.

498

00:47:28.770 --> 00:47:30.210

Bob: Good. Did Andrea leave us

499

00:47:30.840 --> 00:47:31.590

Andrea Tillinghast: No I'm Right here.

500

00:47:32.130 --> 00:47:32.490

Patricia Ayres: Are some

501 | 00:47:33.030 --> 00:47:34.140

Bob: Congratulations.

502 - 513

00:47:35.460 --> --> 00:49:45.150

Bob: When the, the red jacket library was an idea. I happened to be the school librarian and just a little background. When I was interviewed for the position.

The superintendent at the time asked what I thought about a school public library. I mean, that's how forward thinking he was

I said yes. So I guess that was clearly the right answer to

Something, something that I believed in very strongly. And fortunately, having a public certification allowed it to go smoothly. The transition until the board could find a librarian

To take the position.

I have to say that my years at red jacket, were probably some of the happiest that I've ever had. It's a whole different

Like when I stepped in just a little story moved to a school called sawanika high school on the Queen's Nassau border the one back corner backs up to Belmont racetrack. But the district is only a high school district there are five schools in the district.

And that's a fairly high school that will each building is a 7-12 building

So traditionally, where the districts have an elementary school, which leads to junior high school which lead to senior high school. We didn't have that that is a very difficult part my board of education had is that the schools were very, very different.

You had schools that had 5% white population and you had schools that had a 5% minority population. So, and the school that I was in about 1400 children we were about 40% white probably another 20 or 30% Latino and then with Asian Middle Eastern, the first class that I was there.

Was an ESL class and

the teacher was fluent in Urdu German Creole, Spanish, French, and I'm about 5-10 minutes into observing her and going, Bobby, you're not in red jacket anymore.

514

00:49:46.950 --> 00:49:47.310

Andrea Tillinghast: Yeah.

515 – 526

00:49:47.500 --> 00:51:07.440

But it was it was a great time, a great group of people. The, the loyalty that the staff at red jacket had for each other.

The woman that I followed had some some really tough goes right, right before she left and I was trying to figure out whether I needed to to

Any bridges to mend and

Everybody would just say no, she had some difficulties that nobody was probably a year and a half before I found out what the story was and I was just looking to

But I thought, Man, there's somebody that just protects their own you know that I'm coming from out of town with a downstate accent and they were just protective. But anyway, you got you got a great group of people now to hear that the circulation desk is moving again. I think

From one side of the room to the other side of the room and after the middle of the room.

No, it's I think it's a great idea. I thought that, even during the interview.

To see some of the same people Randy Pat and others.

But would also, I'm just glad to see that it's going so strong and I'm just tickled by that.

527

00:51:08.040 --> 00:51:08.280

Pat Ayres: Well,

528

00:51:09.360 --> 00:51:15.450

Andrea Tillinghast: I'm just so grateful so this group of trustees myself, you know, they're very, very supportive.

529 - 537

00:51:17.040 --> 00:52:04.710

Bob: Right, and that was to support, even with petitions to have

The red jacket library as a community library was. It was a great idea.

They well they they cut me some slack.

You know, and What it got to where The business decision moving it had nothing to do with with being unhappy in any way, shape, or form with with red jacket.

Or, or, or Canandaigua where I was living. It was a great place. down here in New York. Long Island, and we are Loud, dirty little rude, but I'll tell you there's nothing like the ocean beaches and there's nothing like New York City.

538

00:52:05.310 --> 00:52:07.020

Andrea Tillinghast: Oh yeah, mm hmm

539

00:52:07.590 --> 00:52:08.160

Bob: That's great.

540

00:52:09.510 --> 00:52:09.780

Bob: What

541

00:52:10.710 --> 00:52:19.050

Patricia Ayres: we were grateful to have you, too, because you helped us make that transition. I don't know what we would have done if we had to look for a director at the same time.

542

00:52:19.230 --> 00:52:21.330

Randall Ott: Yeah, you were the perfect bridge for

543

00:52:21.330 --> 00:52:22.290

Patricia Ayres: Absolutely.

544

00:52:25.470 --> 00:52:27.660

Randall Ott: Yeah, a leg in each camp. Yeah.

545

00:52:28.320 --> 00:52:37.380

L Schaertl: Excuse me, I'm going to adjourn the meeting and stop recording, but I'm going to leave the meeting open so that everybody can continue to chat, but we can stop recording and transcribing

546

00:52:38.400 --> 00:52:40.560

L Schaertl: Meeting adjourned at 7:56

547

00:52:41.130 --> 00:52:42.330

Roxie.O'Brien: Chris, thank you for...

Automated transcript by Zoom, corrected for misspellings and word-choice errors by L Schaertl.