



Red Jacket Community Library

BOARD OF TRUSTEES - Special Meeting

Minutes

December 19, 2019

President Lisa Schaertl called the meeting to order at 7:03 p.m.

Present: Trustees Pat Ayres, Lisa Schaertl, Randy Ott, Roxie O'Brien, Michele Krise, Peggy Sutton; Director Andrea Tillinghast. Absent: Trustees Jill Persson, Erin Shannon, Nicole Shuler

The board reviewed the contract for Treasurer and bookkeeping services proposed by Chris Harris of Interwoven Financial Health, and approved by the Treasurer Search Committee. Contracted services would be provided at a monthly fixed rate of \$500 per month with additional fees of \$1,000 and \$500 for completion of the NYS AUD and annual budget, respectively. For December 2019, services relative to the reconciliation of year-end payroll reports would be provided at a fixed rate of \$250.

RESOLVED, on a motion by R. O'Brien, to appoint Chris Harris of Interwoven Financial Health as Treasurer, effective December 23, 2019 and as specified in the contract.

A copy of the contract will be entered into the Board Meeting records.

The meeting adjourned at 7:06 p.m.

Pat Ayres
Acting Secretary