

*Celebrating 20 years of serving our Community*



## 2018 Report to the Community

### Red Jacket Community Library

A public library serving the residents of the  
Manchester-Shortsville School District in New York.



# Highlights for the Red Jacket Community Library

## 2018 Report to the Community

2018 marked our 20th anniversary of serving the Red Jacket community as your public library.

We provided materials and services valued at nearly \$600,000 from our joint-use facility with the school.

We hosted sessions on social issues such as the opioid crisis, and helped patrons develop new skills with classes such as “instant pot” cooking. We inspired creativity through family crafter-noons, sit-and-knit group, holiday centerpiece and greeting card workshops, and many other classes.

We supported Red Jacket families through preschool story times and afterschool programs. We provided 137 backpacks full of school supplies to children in the district thanks to the Friends of RJCL and Laurie Malcolm.

Our summer reading programs promoted literacy, learning and fun for all ages. Adults enjoyed our Mystery Readers World Tour series presented by Shelly McDonald. Community groups using our meeting rooms included scouts, tutoring, and service organizations.

We purchased upgraded furniture for the “Fishbowl” and main conference room thanks to a generous donation from the Friends of the RJCL. Special thanks to Phil Bredesen, Mike Ternisky, Ken and Arlene Reeves, and many other donors.

Finally, we met our challenge of hiring a new Director with a passion for public libraries, management experience and a connection to the community.

**Thank you for your continuing support of your public library.**

## Our Mission

We inspire learning and creativity by providing access to materials, resources, programs, and services in a safe and welcoming environment.

### Sources of Operating Funds

Manchester-Shortsville CSD levy	\$196,200
Grants, gifts and memorials	\$29,847
Fines, interest and other	\$2,698
Transfer from Other Funds	\$5,059
<b>Total</b>	<b>\$233,804</b>

### Expenditures

Personnel and benefits	\$125,422
Library materials	\$15,336
Programs	\$10,240
Supplies, telecom and automation	\$8,598
Legal and accounting	\$6,430
Building operation and insurance	\$3,966
Misc.	\$8,078
Transfer to Capital Fund	\$21,777
<b>Total</b>	<b>\$199,847</b>

**Capital Fund Balance \$60,819**

## 2018 Programs and Services

### Programs

	Participants
116 Children's & Teen programs	785
27 Adult programs	123
24 Intergenerational programs	463

### Services

We are chartered to serve a population of 6,036.

Registered library users	1,745
Library Visits	27,317
Total items borrowed by public	30,269
Items owned by RJCL	16,682
Items owned by school	13,587
Items borrowed from other libraries	4,419
Items loaned to other libraries	7,233
Questions answered	3,367
Public use of library computers	2,272
Public use of wifi	1,372
Visits to library's website	12,569



# A Letter from the Director

## 2018 Report to the Community



I gratefully accepted the position as your Library Director as of August 2019. These few months have been a wonderful time for me, a time of reacquainting myself with the library and your community. Some of you may remember me as your library director from 2006 to 2012. When approached by the Library Board about returning, a flood of memories came to me about this exciting experiment we call a “joint-use” library. I recalled the progressive, supportive Red

Jacket community I’d served. So, here I am, again.

So much has changed in public libraries in recent years. Many libraries have become community centers where talking out loud, eating and gaming are perfectly acceptable. This is the direction I began taking Red Jacket Community Library and look forward to pursuing. Engagement with our community can be the defining aspect of a public library. Keeping this library strong and relevant is dependent upon basing library services on community needs. I welcome suggestions and extend the invitation to join us.

If you take a quick walk around the library, you will find job coaches assisting the unemployed, teachers tutoring students, community groups using the meeting rooms, children and their parents sharing a story, or friends wanting a quiet place to catch up. We are happy to offer this space to everyone in the community. And we thank you for the important investment you continue to make in your library.

— Andrea Tillinghast, MLS  
Your Library Director

### Collections

The RJCL owns the following materials. Patrons ALSO have access to many more books and other items owned by the school due to our unique joint-use arrangement with the district.

Books	9,449
DVDs	1,919
Books on CD	476
Ebooks	209
Downloadable audiobooks	84
Magazine and newspaper subscriptions	46
Electronic Collections	23



### Value Provided

By providing free services, programs and loans of digital and hard-copy materials, we provided approximately \$596,000 in value to members of the RJ community.

Service	Number	Value
Adult Books Borrowed	5,531	\$ 94,027
Teen/Childrens Books Borrowed	2,300	\$ 34,500
Audiobooks Borrowed	864	\$ 8,597
Interlibrary Loan Requests Filled	11,652	\$291,300
eBooks Downloaded	2,534	\$ 38,010
Magazines Read	172	\$ 860
Newspapers Read	1,008	\$ 1,260
Movies Borrowed	4,564	\$ 18,256
Meeting Room Use (per hour)	312	\$ 7,800
Adult/Intergenerational Program		
Attended	586	\$ 8,790
Teen/Children's Program Attended	785	\$ 7,850
Computer/Wifi use (per hour)	3,644	\$ 43,728
Database searches	889	\$ 7,736
Reference Assistance	3,367	\$ 23,569
<b>Total Value Provided</b>		<b>\$ 596,282</b>

Adapted from the American Library Association Library Value Calculator.

Visit our website to learn how we estimate the value of our services!

## Library Board of Trustees

5-yr term expires:

Pat Ayres	June 2022
Patricia Carrig	June 2023
Michelle Krise	June 2024
Roxanne O'Brien	June 2020
Randall Ott	June 2024
Jill Persson	June 2024
Lisa Schaertl	June 2022
Nicole Schuler	June 2023
Erin Shannon	June 2021

Trustees help guide the Library and ensure that it meets the community's needs now and for the future. Serving as a Library Trustee can be a great way to help your community!

The Board of Trustees meets in the Library on the second Monday of each month at 7:00PM. Meetings are open to the public.

Visit the website or stop in for more information.

## Library Staff

Andrea Tillinghast, MLS	Library Director
Christine LaTerra, MLS	Youth Services Librarian
Patsy Olszewski	Library Clerk
Bernice "Bonnie" Curtis	Library Clerk
Kathleen Honchen	Library Clerk

## Our Facility

The Red Jacket Community Library, chartered in 1998, is a joint-use facility and shares a spacious, modern facility with the local school district library. The community and school libraries work cooperatively to fulfill our separate missions.

## School Year Hours

(September through Mid-June)

Monday - Thursday	3:00pm - 9:00pm
Friday	3:00pm - 7:00pm
Saturday	10:00am - 5:00pm

## Summer Hours

(Mid-June through August)

Monday, Wednesday, Friday	10:00am - 5:00pm
Tuesday, Thursday	Noon - 7:00pm
Saturday	10:00am - 2:00pm



## Contact us

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