



# Red Jacket Community LIBRARY ANNUAL REPORT 2004

"A library is a gift a community gives to itself. It is the community banding together to have something nobody could afford to have alone."  
Esther Vale

## STATISTICS FOR 2004

New York State requires an extensive annual report, with some data being shared with the Federal government. This report has just been completed for 2004, and is available for viewing at the library. Below is a summary of some of its major aspects:

### CIRCULATION 2004

Adult Fiction	5076
Adult Non-Fiction	2162
Juvenile Fiction	4274
Juvenile Non-Fiction	2116
Other (Audio, Video, etc.)	10586
<b>Grand Total Circulation</b>	<b>24214</b>
Reference Transactions	2726

### HOLDINGS (as of Jan 1, 2005)

Adult Fiction	2903
Adult Non-fiction	2547
Children's Fiction	1603
Children's Non-fiction	680
Audio Recordings (CAS *& CD)	607
Video Recordings (VHS&DVD)	969
Magazine Titles	36
Electronic Databases & CD	18
<b>Total Holdings</b>	<b>9363</b>

### OTHER TRANSACTIONS

Inter Library Loan :	
Items Borrowed:	209
Items Lent:	149

### EXPENSES 2004

#### SPECIAL PROGRAMS

Adult Program Sessions	27
Adult Program Attendance	193
Children's Program Sessions	27
Children's Program Attendance	642
Computer Use	4791
Registered Borrowers	3266
<b>Total Annual Lib. Attendance</b>	<b>19270</b>

## LIBRARY BOARD OF TRUSTEES



Current Board members and officers are:

- President - Patricia Ayres
- Vice-President - David Gibbs
- Secretary - Connie Zona
- Treasurer - Arlene Reeves
- Kerry Adams
- Marilyn Hudson
- Randall Ott
- Brianna Wegman
- Mike Southard
- Ranette Schaertl
- Mayanne Vitticore

## LIBRARY STAFF

- Director - Roberta Zerrahn
- Library Clerks - Patricia Olszewski
- Christina Ingalls
- Kathleen Honchen
- Bernice Curtis

## School Year Hours

- September 6 - June 23
- Mon., - Thurs. - 3 P.M. - 9 P.M.
- Fri. - 3 P.M. - 7 P.M..
- Sat. - 10 A.M. - 5 P.M.

## Income

Manchester-Shortsville CSD	\$105,000
State Aid/System Grants	6,505
Gifts	2,978
Interest	1,173
Library Charges	2,470
Other	1,759
<b>TOTAL Receipts</b>	<b>\$119,885</b>

## WHERE DID WE SPEND THE MONEY?

Personnel Costs	
Salaries & Benefits	\$71,463
Library Materials	
Books	12,731
Other Materials	4,877
Furniture & Equipment	5,495
Insurance	4,580
Office & Library Supplies	2,148
Telecommunication	1,120
Postage & Freight	96
Other	10,360
Contracts with Pioneer Lib. Sys.	1,100
<b>Grand Total Expenditures</b>	<b>113,970</b>

## Library Website: [redjacket.pls-net.org](http://redjacket.pls-net.org)

The Red Jacket Community Library's website contains links to area library catalogs, and our monthly events calendar, and you can also find the library's policies, and an extensive page of search engines. New this year is a page of sites for medical reference. Need a map to the library, or just want to know our hours - all can be found on our site.

## Other Additions/ Accomplishments

Director completed 12 hours of medical reference training thanks to a Federal LSTA grant. One of our public access computers was replaced as a regular planned upgrade. Thanks to our Friends organization, and a grant from Assemblyman Kolb, we have a new laptop computer to use in our adult classes. 2 new sections of shelving were added to house our growing Large Print collection.