



# Red Jacket Community LIBRARY ANNUAL REPORT 2003

"A library is a gift a community gives to itself. It is the community banding together to have something nobody could afford to have alone."  
Esther Vail

## STATISTICS FOR 2003

New York State requires an extensive annual report, with some data being shared with the Federal government. This report has been completed for 2003, and is available for viewing at the library. Below is a summary of some of its major aspects:

### CIRCULATION 2003

Adult Fiction	4,234
Adult Non-Fiction	1,859
Children's Fiction	3,449
Children's Non-Fiction	1,824
Other (Audio, Video, etc.)	6,563
<b>Grand Total Circulation</b>	<b>17,929</b>
Reference Transactions	2,476

### HOLDINGS (as of Jan 1, 2004)

Adult Fiction	2,591
Adult Non-fiction	2,225
Children's Fiction	1,430
Children's Non-fiction	578
Audio Recordings	510
Video Recordings	819
Magazine Titles	21
<b>Total Holdings</b>	<b>8,189</b>
<b>Collections Added:</b>	
Expanded DVD, & Audio CD	

### OTHER TRANSACTIONS

Inter Library Loan :	
Items Borrowed:	141
Items Lent:	262

### EXPENSES 2003

#### SPECIAL PROGRAMS

Adult program Sessions	39
Adult Program Attendance	351
Children's Program Sessions	25
Children's Program Attendance	607
Registered Borrowers	2,936
Total annual Attendance	16,757

## LIBRARY BOARD OF TRUSTEES

Current Board members and officers:

President - Patricia Ayres  
 Vice-President - David Gibbs  
 Secretary - Connie Zona  
 Treasurer - Nancy Wyllie  
 Katherine Cottrell Marilyn Hudson  
 Arlene Reeves Kerry Adams  
 Mike Southard Randy Ott  
 Mary Ann Vitticore

## LIBRARY STAFF

Director - Roberta Zerrahn  
 Library Clerks - Patricia Olszewski, Christina Ingalls, Bernice Curtis, and Kathleen Honchen

## School Year Hours

September 2 - June 25  
 Mon-Thurs: 3-9 P.M.; Fri.:3-7 P.M.;  
 Sat.:10:00 A.M. - 5:00 P.M.

## NOVEL Databases

Visit [www.pls-net.org/database.htm](http://www.pls-net.org/database.htm) to learn details accessing some of our subscription databases from home. Full-text offerings of hundreds of journal articles, etc. are available. The passwords can be obtained from staff.

## Memorial Additions

to our collection were made in memory of Paula Werth, library founding member and Trustee, who passed away in 2002. Her family and friends were very generous. We added substantial new titles to the topics of meteorology, writing, and time travel, some of Paula's interests. A plaque was also dedicated at a reception held in her honor in October.

## WHERE DID WE SPEND THE MONEY?

Personnel Costs	
Salaries & Benefits	\$73,505
Library Materials	
Print Materials (Books)	13,129
A-V Materials	3,531
Insurance	3,102
Miscellaneous	
Office & Library Supplies	1,538
Telecommunication	1,410
• Computers & Equipment	5,312
Postage & Freight	89
Other	4,042
Contracts w/ Lib. Sys.	850
<b>Grand Total Expenditures</b>	<b>\$106,508</b>

**Library Website:**  
[redjacket.pls-net.org](http://redjacket.pls-net.org)

## Proposition May 3

We have worked very hard to stretch our original appropriation of \$89,000 per year. It has remained the same for 6 years. The Board of Trustees has determined we need to ask for an increase, and has scheduled a public vote for Monday, May 3 from 3 P.M. - 8 P.M. in the library. Budget information is available at the library. Also, on that date 2 Trustee positions will be voted on.

## Other Additions

Replaced a public computer as per our Technology Plan. Recycled the old one as a dedicated OPAC. (on-line public access catalog) (or electronic card catalog)  
 Purchased additional shelving for the Reference section, also adding shelf space to audiobooks and fiction.