



# Red Jacket Community LIBRARY

## ANNUAL REPORT 1999

"A library is a gift a community gives to itself. It is the community banding together to have something nobody could afford to have alone."  
Esther Vale

### STATISTICS FOR 1999

Daily library transactions and activities are recorded so that these figures will be available for our various reporting purposes. New York State requires an extensive annual report, with some data being shared with the Federal government. This report has been completed for 1999, and is available for viewing at the library. Below is a summary of some of its major aspects:

#### CIRCULATION 1999

Adult Fiction	3555
Adult Non-Fiction	1987
Juvenile Fiction	4128
Juvenile Non-Fiction	2125
Periodicals	273
Video & Audio	2144
<b>Grand Total Circulation</b>	<b>14,212</b>
Reference Transactions	2184

#### HOLDINGS (as of Jan 1, 2000)

Adult Fiction	635
Adult Non-fiction	645
Children's Fiction	353
Children's Non-fiction	183
Audio Recordings	105
Video Recordings	180
Magazine Titles	21
<b>Net Total Holdings</b>	<b>2122</b>



#### OTHER TRANSACTIONS

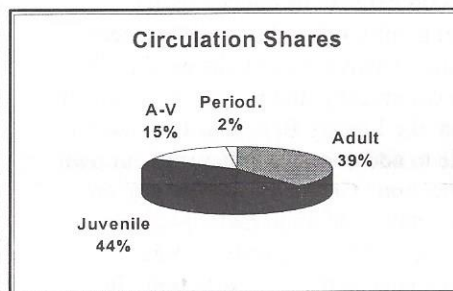
#### SPECIAL PROGRAMS

Adult program Sessions	15
Adult Program Attendance	302
Children's Program Sessions	31
Children's Program Attendance	534
Computer Use	2144
Registered Borrowers	1236
Total annual Attendance	12,480

Inter Library Loan :

Items Borrowed:	Books	123
	A-V	28
Items Lent:	Books	17
	A-V	7

*The chart below shows the percentage of our total circulation represented by each type of materials. Adult and Juvenile refer to books.*



### LIBRARY BOARD OF TRUSTEES

Current Board members and officers are:

- President - Patricia Ayres
- Vice-President - Paula Werth
- Secretary - Marilyn Hudson
- Treasurer - Nancy Wyllie
- Victoria Bowker
- Sue Brown
- Donald Miller
- Mary Murphy
- Sue Schuppenhauer
- Francine Tolpa
- Connie Zona

### LIBRARY STAFF

- Director - Roberta Zerrahn
- Library Clerks - Heidi Cressman
- Christina Ingalls
- Karen Madera
- Cathy McElvein



### A New Library Is Born

In May, 1998, the community voted to provide funds for the establishment of a school district public library, and elected the members of its Board of Trustees. These trustees worked tirelessly to meet and complete the many standards, laws, registrations, charters, and policies required by NY State for its libraries.

Unique among the 42 member libraries in our local Pioneer Library System, the Red Jacket Community Library is located in, and shares space and resources with, the school libraries. Of great advantage is the approximately 21,000 item collection already housed there by the school.

School and public library staff work closely together, as do the School and Library boards, to bring the community seamless library service. In fact, Bob McLaughlin, High School Librarian, served as the library's first Director, from its opening in December 1998, to April 1999 when the Board hired a permanent Director.

The school/public arrangement is making full use of the wonderful new library complex. The building, collections, and services are now available for library services from 8 in the morning until 9 at night, and on Saturdays, for 52 weeks a year. Each library's staff brings unique skills to the arrangement, which complement each other. The public library is open 35 hours a week during the school year, and 36 in the summer months. Come find us down Lehigh Ave. We now have signs!

### Summer Hours

June 24- September 2  
 Mon., Tues., Thurs.- 3 P.M. - 9 P.M.  
 Wed., Fri., Sat.- 9:30 A.M. - 3:30 P.M.

## WHERE DID WE SPEND THE MONEY?



### EXPENSES 1999

Employees	
Salaries & Benefits	\$38,278
Library Materials	
Books	20,401
Serials	468
A-V Materials	2,597
Software	173
Furniture & Equipment	3,417
Insurance	2,986
Miscellaneous	
Office & Library Supplies	3,253
Telecommunication	1,029
Postage & Freight	204
Other	5,001
<b>Grand Total Expenditures</b>	<b>\$77,807</b>

## PROGRAMMING



### Children's

The library is committed to providing the community with a large range of programming activities. Most important is offering opportunities for children to become life-long readers. We offered 28 Story Hour sessions for pre-schoolers in 1999, and 3 Tot Sessions over the summer. School-age children have the opportunity to join in our Summer Reading Program. In 1999, 112 children took part in the various activities throughout the summer months. We also worked with the schools to provide grades K-12 with the titles they are required to read over the summer. In addition, special events for children are scheduled. We sponsored visits by children's author Robin Pulver, and Mr. Beau the Clown in '99.



### Adult

Monthly Book Review Programs have been given by members of the community. We've inaugurated a book discussion group, which meets periodically. Regular computer classes have been in great demand. Using the

school's computer lab, we can provide hands-on instruction in basic computer and Internet skills. Very popular are our new Travelogues – community members sharing their trips through photos, video, and artifacts. We've seen Australia and Alaska, with Israel coming in October. Our November Senior Salute brought 30 Senior Citizens into the library for a morning of events. In December, we held our first birthday party for the community, complete with Santa, birthday cake, and musical entertainment provided by school groups.



## Collection Development

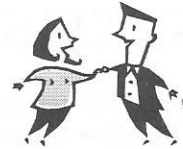
Although the library housed almost 21,000 items in its collection, the Community Library started with zero items. Thanks to book donations from the community, and a large commitment from the Library Board, in 1999 we were able to add over 2,000 items to our own collection. Concentrating heavily on pre-school and adult materials, we now have a nice mix of picture books, bestsellers, and new non-fiction. In addition, audio book, new release videos, and large print book collections were added, along with a pre-schoolers' book/cassette collection.

We also participate, through the Pioneer Library System, in Rotating Materials Collections. We receive about 60 extra videos monthly, with audio and

large print books arriving bi-monthly. Developing our collections will be our main focus over time, as funds become available.



## Library Friends Group



The Friends of the Red Jacket Community Library was formed as an auxiliary group to provide help and support to the library. Sustained by membership dues and fund raising efforts, the Friends have been a great friend to our new library.

Among their contributions have been organizing monthly adult Book Review Programs, serving on our Long-Range Planning Committee, purchasing book character puppets and tables for our pre-schoolers, and providing funds for special children's programs.

They also organize our presence in the annual Firemen's Parade, and set up a booth at the carnival. They are selling RJCL t-shirts, and planning other fund raising options.

To join the Friends Group, you can pick up an application in the library.

### OFFICERS

President – Arlene Reeves  
Vice-President – Ken Reeves  
Secretary – Betty Kershner  
Treasurer – Nancy Johnsen

Red Jacket Community Library  
1506 Rt. 21  
Shortsville, NY 14548

Non-Profit  
Organization  
U. S. Postage Paid  
Permit #16  
14548

Manchester-Shortsville CSD Resident  
(one per family, please)