

## Quarterly Audit Form

Today's Date: \_\_\_\_\_

Auditor(s): \_\_\_\_\_

\_\_\_\_\_

Others in attendance: \_\_\_\_\_

\_\_\_\_\_

Previous audit performed on: \_\_\_\_\_ for month of \_\_\_\_\_

Current audit being performed for month of \_\_\_\_\_

What items were audited \_\_\_\_\_

Problems found \_\_\_\_\_

Date of meeting presented at \_\_\_\_\_

Board President, signature \_\_\_\_\_

\*Note completed form is to be filed in filing cabinet in the audit folder

Date filed \_\_\_\_\_

Initial of person filing \_\_\_\_\_