



Red Jacket Community Library

MINUTES

DECEMBER 9, 2013

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

TRUSTEE ROLL CALL (PRESENT; ABSENT)

- | | |
|--------------------------------------------------------------|--------------------------------------------------|
| <input checked="" type="checkbox"/> JANINE BOOR | <input checked="" type="checkbox"/> ANGELA PAYNE |
| <input checked="" type="checkbox"/> BEV CHRYSLER | <input type="checkbox"/> SALLY SCHAERTL |
| <input type="checkbox"/> NICOLE COYNE, VICE-PRESIDENT | <input type="checkbox"/> CHELLIE VANAKEN |
| <input checked="" type="checkbox"/> ANN GULICK | |
| <input checked="" type="checkbox"/> ROXIE MERITHEW | |
| <input checked="" type="checkbox"/> RUBY MORRISON, PRESIDENT | |
| <input type="checkbox"/> KIM MOYER | |
| <input checked="" type="checkbox"/> RANDALL OTT, SECRETARY | |

OTHERS PRESENT:

- | |
|----------------------------------------------------------------|
| <input checked="" type="checkbox"/> STACEY WICKSALL, DIRECTOR |
| <input checked="" type="checkbox"/> RITA LONNEVILLE, TREASURER |

THE MEETING WAS CALLED TO ORDER BY PRESIDENT R. MORRISON AT 7:06 P.M.

MEETING MINUTES

R. OTT PRESENTED DRAFT MINUTES FROM THE NOVEMBER MEETING. CORRECTIONS WERE MADE.

RESOLVED, THAT MINUTES OF THE 18 NOVEMBER 2013 REGULAR MEETING ARE APPROVED AS AMENDED; MOTION BY R. MERITHEW, SECOND BY B. CHRYSLER, AND UNANIMOUSLY CARRIED.

FINANCIAL REPORTS

R. LONNEVILLE PRESENTED FINANCIAL REPORTS FOR NOVEMBER. THE BUDGET IS BEING MANAGED WELL; TRANSFERS ARE LOWER THAN THEY WERE AT THIS TIME IN 2012-13 AND PAYROLL IS A LITTLE LESS THAN THE AMOUNT BUDGETED.

RESOLVED, THAT THE FINANCIAL STATEMENT DATED 30 NOVEMBER 2013 IS RECEIVED AND SUBJECT TO AUDIT; MOTION BY J. BOOR, SECOND BY A. GULICK, AND UNANIMOUSLY CARRIED.

RESOLVED TO APPROVE EXPENDITURES AND AUTHORIZE PAYMENT OF INVOICES IN THE AMOUNT OF \$4,519.28; MOTION BY J. BOOR, SECOND BY R. MERITHEW, AND UNANIMOUSLY CARRIED.

DIRECTOR'S REPORT

S. WICKSALL PRESENTED THE DIRECTOR'S REPORT DATED 9 DECEMBER 2013 AND DISCUSSED \$105 MEDICAL REIMBURSEMENT PLANS AS AN OPTION AL EMPLOYEE BENEFIT.

RESOLVED, TO ENTER INTO EXECUTIVE SESSION FOR REASONS OF EMPLOYMENT HISTORY IN ACCORDANCE WITH §105 1. f. OF THE OPEN MEETINGS LAW AT 7:30; MOTION BY J. BOOR, SECOND BY A. GULICK, AND UNANIMOUSLY CARRIED.

R. MORRISON RETURNED THE MEETING TO OPEN SESSION AT 8:00 ON MOTION BY R. MERITHEW AND SECOND BY A. GULICK.

RESOLVED, TO INCREASE SALARIES BY \$4000 FOR THE LIBRARY DIRECTOR, \$600 FOR FULL-TIME EMPLOYEES, AND \$300 FOR PART-TIME EMPLOYEES EFFECTIVE 1 JANUARY 2014 IN BIWEEKLY INCREMENTS WITH ANY FUTURE PERCENT INCREASES TO SALARY BASED ON THE TOTAL, INCREASED SALARY. AND BE IT FURTHER

RESOLVED TO DELETE POLICY 300-3 BENEFITS BANK, EFFECTIVE 1 JANUARY 2014, ON MOTION BY J. BOOR, SECOND BY R. MERITHEW, AND UNANIMOUSLY CARRIED.

OLD BUSINESS

BUDGET COMMITTEE: R. MORRISON ANNOUNCED THE 2014-15 BUDGET COMMITTEE WOULD BEGIN MEETINGS LATER THIS MONTH. J. BOOR ASKED TO BE NOTIFIED WHEN THE MEETINGS ARE SCHEDULED.

ADJOURNMENT

RESOLVED, THAT THE MEETING ADJOURN AT 8:10; MOTION BY J. BOOR AND SECOND BY R. MERITHEW WITHOUT OBJECTION.

RESPECTFULLY SUBMITTED,

X

R. Ott
Secretary