



# Red Jacket Community Library

## MINUTES

5 JULY 2011

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

### ROLL CALL ( PRESENT; ABSENT)

- JANINE BOOR, TREASURER
- NICOLE COYNE, PRESIDENT
- MARLENE DEGLOMA
- ANN GULICK
- BRIDGET MCNABB MILLIMAN
- ROXIE MERITHEW
- CAROLE MINK, VICE-PRESIDENT

- RANDALL OTT, SECRETARY
- ARLENE REEVES
- SALLY SCHAERTL
- CHELLIE VANAKEN

### OTHERS PRESENT:

- ANDREA TILLINGHAST-THOMPSON, DIRECTOR

THE MEETING WAS CALLED TO ORDER BY PRESIDENT N. COYNE AT 7:17 PM.

### COMPLIMENTS AND COMPLAINTS

HELP FROM LIBRARY STAFF WITH OWWL E-READER HAS BEEN HELPFUL. THE NEW BENCHES ARE INSTALLED AND LOOK NICE. THE LIBRARY WAS CLOSED SATURDAY DUE TO THE INDEPENDENCE DAY HOLIDAY, SOME PATRONS WERE EXPECTING IT TO BE OPEN.

### APPROVAL OF MINUTES

DRAFT MINUTES FROM THE LAST REGULAR MEETING WERE PRESENTED BY R. OTT.

RESOLVED, THAT THE MINUTES OF THE 7 JUNE 2011 MEETING ARE APPROVED AS PRESENTED, ON MOTION BY A. REEVES AND SECOND BY R. MERITHEW.

### FINANCIAL REPORT

FINANCIAL REPORTS FROM MAY 2011 WERE PRESENTED BY A. REEVES.

RESOLVED, THAT FINANCIAL STATEMENTS OF 31 MAY 2011 ARE RECEIVED AND SUBJECT TO AUDIT, ON MOTION BY C. MINK AND SECOND BY S. SCHAERTL.

### LIBRARY DIRECTOR'S REPORT

THE DIRECTOR'S REPORT DATED JULY 5, 2011 WAS PRESENTED BY A. TILLINGHAST.

- LIZ KING HAS JUST BEEN HIRED FOR THE LIBRARY ASSISTANT POSITION.
- THE ROCHESTER RED WINGS MEET AND GREET STARTED ON THE BALLFIELDS. AT LEAST 54 WERE COUNTED IN ATTENDANCE. THIS WAS AN IDEA FROM FRIENDS MEMBER KEN REEVES AND WAS CROSS-PROMOTED WITH THE SUMMER BASEBALL LEAGUE.
- 50 ADULTS HAVE REGISTERED TO BE PART OF THE SUMMER READING PROGRAM THUS FAR.
- DONATIONS FOR THE BOOK AND BAKE SALE TO BE HELD ON SATURDAY, JULY 16 ARE REQUESTED.

**COMMITTEE REPORTS**

POLICY: UPDATED POLICIES #400-1 AND #400-14 AND A NEW POLICY INDEX WERE DISTRIBUTED.

POLICY #300-3 WAS REVIEWED.

RESOLVED THAT POLICY #300-3 IS AMMENDED, ON MOTION BY A. REEVES AND SECOND BY C. MINK.

**OTHER BUSINESS**

NEXT MEETING: THERE WILL BE NO REGULAR MEETING IN AUGUST. THE NEXT REGULAR MEETING WILL BE 6 SEPTEMBER 2011.

**ADJOURNMENT**

RESOLVED, THAT THE MEETING ADJOURN AT 8:02 PM, ON MOTION BY J. BOOR AND SECOND BY A. REEVES.

RESPECTFULLY SUBMITTED,

X

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Randall Ott  
Secretary

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