

OPERATIONS
Reconsideration of Library Materials and Programs

STATEMENT: The choice of library materials and programs by patrons is an individual matter. While a person may reject materials and programs for himself he may not exercise censorship to restrict access to the materials and programs by others. The Red Jacket Community Library recognizes that a diversity of materials and programs may result in some requests for reconsideration. ****PLEASE NOTE:** Parents/guardians are considered the authority in determining what programs and materials are appropriate for the child/ren in their care. ******

PURPOSE: The purpose of this policy is to provide a procedure to assure that objections or complaints about library materials and programs are handled in an attentive and consistent manner.

POLICY:

1. Once an item has been accepted for purchase, based on the Materials and programs Selection Policy of the Library Board of Trustees and the criteria for selection, it will not be automatically removed upon request.
2. The person with the request for reconsideration should be referred immediately to the Library Director or to the person in charge in the absence of the Library Director. The person in charge should explain to the patrons that selections are made in accordance with the Collections Development Policy of the Board of Trustees of the Red Jacket Community Library. If the user is not satisfied with the explanation received, he may ask for reconsideration in the following manner:
 - A. The person making the request for reconsideration must complete a Request for Reconsideration Form (see Appendix 1C).
 - B. The Request for Reconsideration will be referred to a committee consisting of the Library Director, another professional Library person affiliated with the Pioneer Library System, and a member of the community (that is not affiliated with the Red Jacket Community Library Board or Staff).
 - C. The committee will reconsider the item in question using the Collection Development Policy and reviews from recognized sources.
 - D. The Library Director will then write to the patron regarding the committee's recommended action. The reviewer's comments are to be held confidential by all concerned. Brief anonymous quotes, however, may be used in the Library Director's letter to the patron.
3. If the patron desires further action he may appeal in writing to the Red Jacket Community Library Board of Trustees.